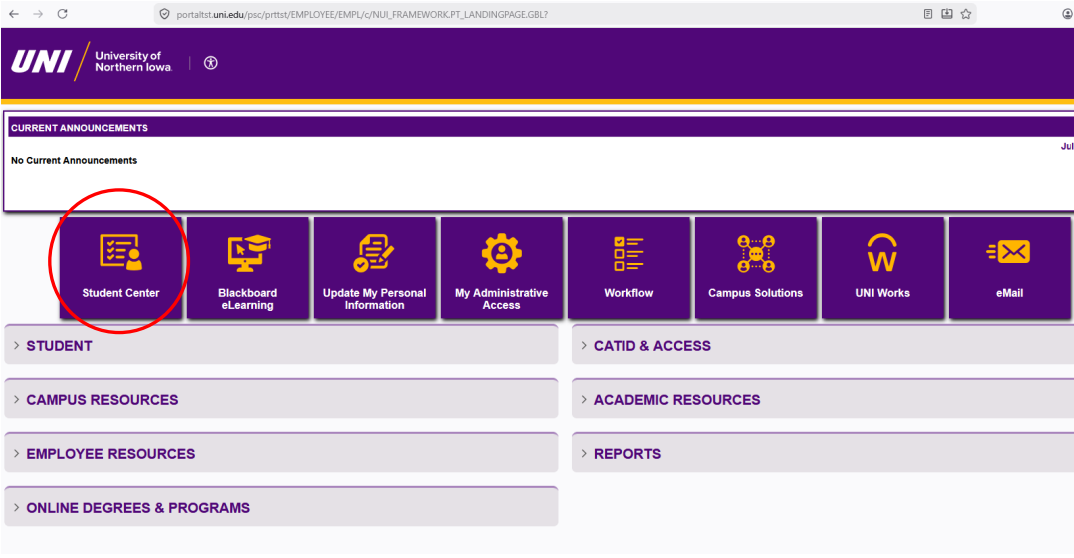


Viewing my Grades

Purpose: Students may view grades via Student Center. The following instructions describe how to view your mid-term (if applicable) and final grades, when available.

Step	Action
1.	Log onto <i>My Universe</i>. Click the Student Center tile.  The screenshot shows the UNI My Universe portal. At the top is the UNI logo and navigation bar. Below is a 'CURRENT ANNOUNCEMENTS' section with 'No Current Announcements'. A row of eight tiles is displayed: 'Student Center' (circled in red), 'Blackboard eLearning', 'Update My Personal Information', 'My Administrative Access', 'Workflow', 'Campus Solutions', 'UNI Works', and 'eMail'. Below the tiles are several expandable menu sections: 'STUDENT', 'CAMPUS RESOURCES', 'EMPLOYEE RESOURCES', 'ONLINE DEGREES & PROGRAMS', 'CATID & ACCESS', 'ACADEMIC RESOURCES', and 'REPORTS'.

Step	Action																																																																				
2.	In the <i>Academics</i> section, select Grades in the drop-down list. Click the Go button. » Rachel's Student Center XXX's My Class Schedule Shopping Cart My Planner other academic... Academic Requirements Course History Exam Schedule Grades Transfer Credit: Report other academic... Deadlines URL This Week's Schedule <table><thead><tr><th></th><th>Class</th><th>Schedule</th></tr></thead><tbody><tr><td></td><td>CS 1130-01 LEC (33447)</td><td>MoWeFr 1:00PM - 1:50PM Innovative Teaching-Tech 28</td></tr><tr><td></td><td>GEOG 4120-01 LEC (35918)</td><td>Tu 5:30PM - 8:20PM Innovative Teaching-Tech 334</td></tr><tr><td></td><td>GEOG 4159-90 EXP (35921)</td><td>TuTh 2:00PM - 4:30PM Innovative Teaching-Tech 234</td></tr></tbody></table> SEARCH FOR CLASSES Holds No Holds. To Do List No To Do's. Enrollment Dates Open Enrollment Dates Result: Your View My Grades page displays. Official Grades The Official Grades tab displays final grades. In this example, the only final grade is for a half semester course (GEPG 4350). Full semester course final grades will display at the end of the term. Class Grades - FALL 2011 Official Grades Mid-term Grades <table><thead><tr><th>Class</th><th>Description</th><th>Units</th><th>Grading</th><th>Grade</th><th>Grade Points</th></tr></thead><tbody><tr><td>CS 1130</td><td>Visual Basic Programming</td><td>3.00</td><td>Graded</td><td></td><td></td></tr><tr><td>GEOG 4120</td><td>Population Geography</td><td>3.00</td><td>Graded</td><td></td><td></td></tr><tr><td>GEOG 4159</td><td>GIS Programming</td><td>3.00</td><td>Graded</td><td></td><td></td></tr><tr><td>GEOG 4350</td><td>Global Sys Field Survey</td><td>3.00</td><td>Graded</td><td>B</td><td>9.000</td></tr><tr><td>GEOG 4360</td><td>Thematic Cartography</td><td>3.00</td><td>Graded</td><td></td><td></td></tr><tr><td>MUS ENS 1100</td><td>Varsity Mens Glee Club</td><td>1.00</td><td>Graded</td><td></td><td></td></tr></tbody></table> Mid-term Grades The Mid-term Grades tab ONLY displays if the student has mid-term grades entered. University policy is that faculty report mid-term D&F grades, but the system allows entry of all mid-term grades. Class Grades - FALL 2011 Official Grades Mid-term Grades <table><thead><tr><th>Class</th><th>Mid Term 1</th></tr></thead><tbody><tr><td>CS 1130</td><td>F</td></tr><tr><td>GEOG 4120</td><td></td></tr><tr><td>GEOG 4159</td><td></td></tr><tr><td>GEOG 4350</td><td></td></tr><tr><td>GEOG 4360</td><td></td></tr><tr><td>MUS ENS 1100</td><td></td></tr></tbody></table>		Class	Schedule		CS 1130-01 LEC (33447)	MoWeFr 1:00PM - 1:50PM Innovative Teaching-Tech 28		GEOG 4120-01 LEC (35918)	Tu 5:30PM - 8:20PM Innovative Teaching-Tech 334		GEOG 4159-90 EXP (35921)	TuTh 2:00PM - 4:30PM Innovative Teaching-Tech 234	Class	Description	Units	Grading	Grade	Grade Points	CS 1130	Visual Basic Programming	3.00	Graded			GEOG 4120	Population Geography	3.00	Graded			GEOG 4159	GIS Programming	3.00	Graded			GEOG 4350	Global Sys Field Survey	3.00	Graded	B	9.000	GEOG 4360	Thematic Cartography	3.00	Graded			MUS ENS 1100	Varsity Mens Glee Club	1.00	Graded			Class	Mid Term 1	CS 1130	F	GEOG 4120		GEOG 4159		GEOG 4350		GEOG 4360		MUS ENS 1100	
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