

LILIYA K. AKBULATOVA

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OBJECTIVE STATEMENT:

To locate a summer internship in the field of Human Resources in an international company

EDUCATION

- M.A., Industrial/Organizational Psychology (Business Psychology), University of Northern Iowa, Cedar Falls, IA (expected 2007)
- B. A., Psychology, A.I. Herzen Russian State University, St-Petersburg, Russia (2005)

SUMMARY OF QUALIFICATIONS

- Completed a job analysis using The O*Net questionnaires
- Designed a pay system for a fictional company based on several real organizations for a class project on Compensation and Benefits
- Delivered presentations for small audiences on research done in the field of Recruitment, Selection, Performance Appraisal using MS Power Point
- Participated in creating one aspect of a new selection system for the Cedar Falls Public Library
- Researched reverse mortgage market for the Principal Financial Group
- Moderated professional online "Life & Time Management Club" with approximately 80 members
- Conducted a content analysis on leadership dimensions for the UNI Human Resource department
- Worked on a project for the UNI Museum on increasing patronage among college students
- Co-facilitated focus groups for the UNI Museum
- Summarized findings from focus groups
- Created multiple databases including hundreds of entries
- Collected data using online, hard copy, and face to face strategies
- Fluent speaker, reader, writer, and translator of Russian
- Basic level of Spanish language (successfully completed course of Intermediate Spanish)

PROFESSIONAL EXPERIENCE

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| January, 2006-currently | Teaching Assistant; UNI, Department of Psychology (Dr. Hitlan, supervisor) Research Assistant; UNI, Department of Psychology (Dr. Hitlan, supervisor) |
| March, 2006 | The Principal Financial Group, Des Moines, IA (Iowa Spring Break Internship Program) Retirement Investor Services Marketing Intern |
| 8/2005 – 12/2005 | Research Assistant; UNI, Department of Psychology (Dr. Butler, supervisor) Research Assistant; UNI, Department of Psychology (Dr. Hitlan, supervisor) |
| 8/2004 -12/2004 | Consultant on Time-Management (Time Management Company, Russia) |

RELATED COURSE WORK

Personnel Psychology, Recruitment & Selection, Performance Appraisal, Organizational Psychology, Organizational Management, Compensation & Benefits, Organizational Consulting & Change Management, Advanced Statistics

PROFESSIONAL MEMBERSHIPS:

- Student member, Society for Human Resource Management (SHRM), 2006 to present
- Student member, Society for Industrial and Organizational Psychology (SIOP), 2006 to present

PERSONAL AND PROFESSIONAL QUALITIES

Highly productive, responsible, willingness to work, to learn, to make business trips; long-term exposure to various social and cultural environments, strong communication skills with representatives of different cultures, multi-tasking skills, team-working skills, willing to relocate for the summer