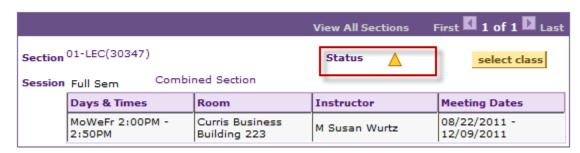
## How Students can add themselves to a Waitlist

1. The class must show waitlist status in order for you to add yourself to the waitlist.

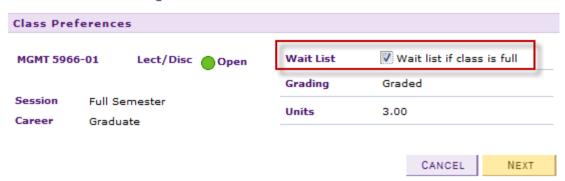




**Note:** If the class is closed , with no system waitlist, please contact the Department for further instruction.

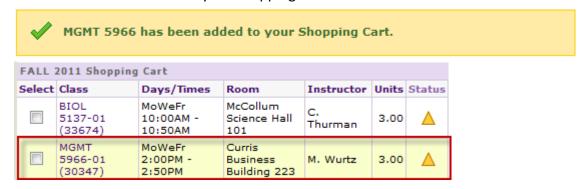
- 2. Click the Select Class button.
- 3. Before you click the **Next** button, ensure you check the **Wait list if class is full** checkbox.

## MGMT 5966 - Staffing



4. Click the Next button.

**Result:** The class is added to your Shopping Cart.



- 5. Click the **Proceed to Step 2 of 3** button.
- 6. Confirm the class by clicking the **Finish Enrolling** button.

Class	Message	Status
	Message: Class 30347 is full. You have been been placed on the wait list in position number 1.	<b>*</b>

**Note:** Review the Course Catalog description or contact the Department for specific wait list policy information.