

## Financing Preparation Checklist

1. 3-years of prior profit & loss statements, for an existing business
2. 3-years of prior balance sheets, for an existing business
3. 3-years of prior income tax returns, for an existing business
4. Current business balance sheet, for an existing business
5. 3-years of prior personal income tax returns
6. Current personal financial statement/balance sheet
7. Current credit report (Update to good standing)
8. Project Start-up budget with cost estimates
9. Lists itemizing estimated costs for purchase of new:
  - a. Production or operating equipment/tools
  - b. Furniture and fixtures
  - c. Remodeling/renovation expenses
  - d. Office equipment & software
  - e. Starting inventory
  - f. Materials
  - g. Outside services
  - h. Other expenses \_\_\_\_\_
9. 2-years of operating cash flow projections, for total business
10. Other relevant information \_\_\_\_\_

6/07/05