

Business Project Budget

Your Name

Your Business Name

Business Project Start-Up Estimated Costs

PROJECT COSTS

Purchase of Real Estate \$ _____
Closing Costs _____
*Remodeling & Repairs Costs _____
*Machinery, Tools & Equipment _____
*Furniture & Fixtures _____
Operating Supplies _____
*Inventory _____
Production Materials _____
Other _____
Other _____

TOTAL \$ _____

START-UP EXPENSES

Advertising & Promotion- Launch \$ _____
Public Relations Activities-Launch _____
Professional Fees -Accounting & Legal _____
Licenses & Permits _____
Insurance- Property & Business Liability _____
Utilities Deposits _____
Rental Deposits _____
Telephone Installation & Deposit _____
Other _____
Other _____

TOTAL \$ _____

ADDITIONAL WORKING CAPITAL \$ _____

TOTAL PROJECT START-UP COSTS	\$ _____
-------------------------------------	----------

Sources of Funds

OWNER'S CASH CONTRIBUTION \$ _____

TOTAL LOANS \$ _____

Bank Loan(s) _____
Other _____
Other _____

TOTAL ASSISTANCE PROGRAMS \$ _____

State Financial Assistance _____
Federal Financial Assistance _____

OTHER SOURCES _____ \$ _____

TOTAL SOURCES FOR PROJECT FUNDS	\$ _____
--	----------

**Attach a list for each of the categories that will need costs broken down, by item.*

You will also need to include: 3 years of business & personal income tax returns, a personal financial statement, 3 years of past income-expenses & balance sheets for an existing business, 2 years of projected cash-flow for your proposed business.