

Professional and Scientific Staff Council

DIVISIONS

AF – Administration & Finance
AT – At Large
ESS – Educational & Student Services
UA – University Advancement
I – Instructional

Meeting No. 371
Date of Meeting: May 8, 2008
Place of Meeting: Presidential Room, Maucker Union
Meeting Convened: 1:30 p.m.
Meeting Adjourned: 2:37 p.m.

Members of the Council in Attendance:

X Melanie Abbas, ITS – 36452 AT
X Seth Bokelman, ITS – 37423 I
X Chris Conklin, ITS – 37839 I
X Matt Copp, RDC – 36111 ESS
X Carol Fletcher, RDC – 32333 AT
X Jacqueline Halblom, CAC – 36485 I
X Nate Klostermann, CET – 32018 AF

X Lisa Kremer, Maucker Union – 37862 ESS
X Brent Maitland – Power Plant – 36393 AF
A Steven Pavelec, Fac Planning – 36165 AF
X Susan Reinart, Advancement – 36078 UA
A Gale Secor, RDC – 36036 ESS
X Rick Seeley, ITS – 37218 I
X Anthony Smothers, AA&CS – 36857 ESS
X Jason Vetter, ITS – 36730 I

Ex-Officio Member

Bill Calhoun

Others

Nick Bambach
Michelle Byers
Doreen Hayek
Randy Hayes

I. Welcome

President Carol Fletcher called the meeting to order at 1:30 p.m.

II. Approval of Minutes #370

Tony Smothers made a motion to approve the minutes, seconded by Matt Copp. Motion carried.

III. Cabinet Report/Budget Update – Bill Calhoun

There was good news from the legislative sessions this year. Salaries were fully funded and \$4 million was appropriated for the Math/Science Initiative. Funds were also appropriated for the electrical distribution loop.

The Board of Regents were on campus last week. Carol Fletcher submitted the P&S policies and compensation letter. Student fees were approved for next year.

The P&S salary distribution recommendation was approved by the Cabinet.

The annual retirement breakfast was held on May 3rd in the Commons and sixteen retirees were honored.

During the last month, the Human Performance Center was dedicated, also the Botanical Center.

A search firm has been hired to assist with hiring for the Provost position.

IV. HR Report – Nick Bambach

Buck Consultants has been reviewing the UNI Health Indemnity Plan. The current plan has not been reviewed for 15 to 20 years. United Faculty negotiations will be the driver for any changes in the current health plan and any changes would not take effect until August 1, 2009.

Sarah Peakin, Benefits Specialist in Human Resources, will be moving from the area in July. Her position will be advertised soon.

V. Committee Reports

A. WWW Committee – no report

B. Employee Issues Committee – Rick Seeley
The committee is currently working on one issue.

C. Employee Relations Committee – no report

D. Salary and Fringe Benefits Committee – no report

E. Policies and Procedures Committee
See information below (VI.)

VI. New Business

Melanie Abbas reported that a contract has not yet been awarded for the parking deck renovation of the Campbell parking lot. This will delay closing of the lot from May to July.

Professor Atul Mitra has requested to administer a campus-wide survey regarding merit increases. The Cabinet has approved the survey and plans are proceeding for posting the survey on My Universe portal.

VII. Old Business

P&S Constitution Discussion

It was decided that, because of its historical nature, the Preamble language will not change. To do so would improperly rewrite history.

Articles II and III and Rules and Bylaws were discussed. Carol will make revisions and present them at the next P&S Council meeting. All P&S staff will then have an opportunity for input, after which it will return to the Council for vote.

P&S Policy Changes Review

For the past 25 years, a number of on-campus groups have attempted to consolidate, simplify and clarify P&S Policies. The latest review has been completed by Tim McKenna, Nick Bambach, Leah Gutknecht, Michelle Byers and Lisa Frush.

Primary changes to the P&S Policies were discussed. It was suggested that a group of P&S employees should evaluate all proposed changes, comparing them to the original document. Carol will send out a notice for those interested to serve on this committee.

VIII. Adjournment

Matt Copp moved to adjourn the meeting, seconded by Rick Seeley. The meeting was adjourned at 2:37 p.m.

Respectfully Submitted,
Sandy Law
Human Resources