

Professional and Scientific Staff Council

DIVISIONS

AF – Administration & Finance
AT – At Large
ESS – Educational & Student Services
UA – University Advancement
I – Instructional

Meeting No. 370
Date of Meeting: April 10, 2008
Place of Meeting: Presidential Room, Maucker Union
Meeting Convened: 1:35 p.m.
Meeting Adjourned: 2:10 p.m.

Members of the Council in Attendance:

X Melanie Abbas, ITS – 36452 AT
X Seth Bokelman, ITS – 37423 I
X Chris Conklin, ITS – 37839 I
X Matt Copp, RDC – 36111 ESS
X Carol Fletcher, RDC – 32333 AT
A Jacqueline Halbloom, CAC – 36485 I
X Nate Klostermann, CET – 32018 AF

X Lisa Kremer, Maucker Union – 37862 ESS
X Brent Maitland – Power Plant – 36393 AF
X Steven Pavelec, Fac Planning – 36165 AF
A Susan Reinart, Advancement – 36078 UA
X Gale Secor, RDC – 36036 ESS
P Rick Seeley, ITS – 37218 I
X Anthony Smothers, AA&CS – 36857 ESS
P Jason Vetter, ITS – 36730 I

Ex-Officio Member

Bill Calhoun

Others

Michelle Byers

Proxy

Jordan Dierks
Keith Kennedy

- I. Welcome
President Carol Fletcher called the meeting to order at 1:35 p.m.
- II. Approval of Minutes #369
Seth Bokelman made a motion to approve the minutes, seconded by Gale Secor. Motion carried.
- III. Cabinet Report/Budget Update – Bill Calhoun
Board of Regents members Jack Evans and Bonnie Campbell were recently on campus for new member orientation. They spent time with students and faculty and toured Baker Hall.

On May 1st, Carol Fletcher will make a presentation to the Board of Regents on UNI's P&S pay policies and compensation.

The second Provost search will begin soon and interviews for the Assistant Vice President for Marketing/Public Relations are currently underway.
- IV. HR Report – Michelle Byers
Michelle announced that two HR staff members are currently on maternity leave.

HR is interviewing candidates for the Clerk III position currently open in Human Resources.

Michelle reported that the background check policy is nearly ready to be sent to the Cabinet for approval.

V. Committee Reports

A. WWW Committee – Seth Bokelman

Seth reported that the P&S Council election ran smoothly. New members elected are:

At Large:	Cindy Webb, Human Resources
E&SS:	Traci Brown, Student Health Clinic Carol Fletcher, Dining Services Administration
Instructional:	Paul Huber, College of Humanities and Fine Arts
University Advancement:	Joey Zimmerli, Marketing and Advancement

B. Policies and Procedures Committee – nothing new to report

C. Employee Issues Committee – nothing new to report

D. Employee Relations Committee – Lisa Kremer

The new employee reception for P&S employees held on March 13th went well. Seventeen new employees attended. This was the first reception held for newly hired P&S employees.

E. Salary and Fringe Benefits Committee - no report

VI. New Business – Carol Fletcher

Each year the Board of Regents sets aside time for non-organized employee groups to speak to the Board. Carol Fletcher will present this year at the BOR meeting at UNI on May 1st. She read aloud the draft of her presentation on P&S pay policies and compensation.

VII. Old Business

P&S Council elections results were shared. In June, newly elected members will begin their terms when retiring members end their terms.

The revisions to the P&S Constitution were discussed. The document has been reviewed by Human Resources, Compliance and Equity Management and Tim McKenna. Carol will present it to all P&S staff through email for review of wording changes. The document will then be reviewed and voted on during the June P&S Council meeting. If approved, it will be submitted to the Cabinet.

VIII. Adjournment

Seth Bokelman moved to adjourn the meeting, seconded by Steve Pavelec. The meeting was adjourned at 2:10 p.m.

Respectfully Submitted,
Sandy Law
Human Resources