

Professional and Scientific Staff Council

DIVISIONS

AF – Administration & Finance
AT – At Large
ESS – Educational & Student Services
UA – University Advancement
I – Instructional
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Meeting No. 369
Date of Meeting: March 13, 2008
Place of Meeting: West Room, Commons
Meeting Convened: 1:30 p.m.
Meeting Adjourned: 1:45 p.m.

Members of the Council in Attendance:

A Melanie Abbas, ITS – 36452 AT
X Seth Bokelman, ITS – 37423 I
X Chris Conklin, ITS – 37839 I
P Matt Copp, RDC – 36111 ESS
P Carol Fletcher, RDC – 32333 AT
X Jacqueline Halbloom, CAC – 36485 I
X Nate Klostermann, CET – 32018 AF

P Lisa Kremer, Maucker Union – 37862 ESS
X Brent Maitland – Power Plant – 36393 AF
X Steven Pavelec, Fac Planning – 36165 AF
X Susan Reinart, Advancement – 36078 UA
X Gale Secor, RDC – 36036 ESS
X Rick Seeley, ITS – 37218 I
X Anthony Smothers, AA&CS – 36857 ESS
X Jason Vetter, ITS – 36730 I

Ex-Officio Member

Others

Michelle Byers
Lisa Frush

Proxy

Barb Burbridge
Michael Weiglein

I. Welcome

Vice President Rick Seeley called the meeting to order at 1:30 p.m.

II. Approval of Minutes #368

Seth Bokelman made a motion to approve the minutes as amended, seconded by Tony Smothers. Motion carried.

III. Cabinet Report/Budget Update – no report

IV. HR Report – Michelle Byers

Beth Kuehl, HR's recently hired HRMS Administrator, began on February 29th.

The P&S Policies and Procedures handbook is in the final stages of completion.

V. Committee Reports

A. WWW Committee Report – Seth Bokelman

Seth has been working on the web page for the upcoming election, which will be held online from March 31 – April 4th. A biography on each candidate will be included on the P&S Council website.

B. Employee Issues Committee – no report

C. Policies and Procedures Committee – no report

D. Employee Relations Committee – Susan Reinart

The new employee reception for P&S staff will follow the council meeting today in the Georgian Lounge. Thirty or more guests are expected to attend. Jacqueline Halbloom was in charge of soliciting door prizes.

E. Salary and Fringe Benefits Committee – no report

VI. New Business

The nominating committee is working on elections which will be conducted on-line from March 31 – April 4. There are five vacant positions to fill, and it is hoped that there will be two candidates for each open seat.

VII. Old Business

The Constitution update discussion was tabled until the next meeting on April 10th.

VIII. Adjournment

Steve Pavelec moved to adjourn the meeting, seconded by Rick Seeley. The meeting was adjourned at 1:45 p.m.

Respectfully Submitted,
Sandy Law
Human Resources