

Professional and Scientific Staff Council

DIVISIONS

AF – Administration & Finance
AT – At Large
ESS – Educational & Student Services
UA – University Advancement
I – Instructional

Meeting No. 367
Date of Meeting: January 10, 2008
Place of Meeting: Maucker Union Presidential Room
Meeting Convened: 1:31 p.m.
Meeting Adjourned: 2:03 p.m.

Members of the Council in Attendance:

P Melanie Abbas, ITS – 36452 AT
X Seth Bokelman, ITS – 37423 I
X Chris Conklin, ITS – 37839 I
X Matt Copp, RDC – 36111 ESS
X Carol Fletcher, RDC – 32333 I
X Jacqueline Halbloom, CAC – 36485 I
X Nate Klostermann, CET – 32018 AF

X Lisa Kremer, Maucker Union – 37862 ESS
A Brent Maitland – Power Plant – 36393 AF
X Steven Pavelec, Fac Planning – 36165 AF
X Susan Reinart, Advancement – 36078 UA
X Gale Secor, RDC – 36036 ESS
X Rick Seeley, ITS – 37218 I
X Anthony Smothers, AA&CS – 36857 ESS
X Jason Vetter, ITS – 36730 I

Ex-Officio Member

Bill Calhoun

Others

Nick Bambach
Lisa Frush

Proxy

Nate Petersen

- I. Welcome
President Carol Fletcher called the meeting to order at 1:31 p.m.
- II. Approval of Minutes #366
Anthony Smothers moved to approve the minutes, seconded by Matt Copp. Motion carried.
- III. Cabinet Report/Budget Update – Bill Calhoun
Bill encouraged attendance at “Service Speaks” presentations to be held January 16th-17th.

In the fall the Board of Regents, State of Iowa, instructed the Universities to develop guidelines for naming facilities and programs for private gifts. UNI's naming guidelines are being developed and the Cabinet has finished the first read through.

At the December meeting of the University Council, President Allen announced the university's next campaign with a focus on building the university's endowment, the theme is “Imagine the Impact.” More information about this campaign will be forthcoming.

The University is in the process of preparing for reaccreditation which will take place in 2010.

A final decision has been made on the FY09 budget and Vice Presidents will be notifying directors with information.

IV. HR Report – Nick Bambach

There was a question regarding current P&S position searches. The Provost, Admissions Director, and the Assistant to the Vice President of Marketing and Public Relations searches are in process.

V. Committee Reports

A. WWW Committee – Seth Bokelman

Seth has posted all recent information to the P&S Council website.

B. Employee Issues Committee – Rick Seeley

The committee has been working on one issue and it is now resolved.

C. Policies and Procedures – Steve Pavelec

There is no new information to report concerning the Policies and Procedures handbook review. During the next council meeting, there will be a vote taken to approve updates to the P&S Constitution.

D. Employee Relations Committee – Susan Reinart and Lisa Kremer

There was discussion regarding plans for future P&S new employee receptions. Susan and Lisa requested feedback from P&S staff about what they would like to have included in annual employee receptions. The committee will meet this month and bring ideas to the February council meeting.

E. Salary and Fringe Benefits Committee – no report

VI. New Business

The P&S Constitution first draft changes were reviewed. Carol will make approved changes and a vote will be taken during the February Council meeting to approve updates.

VII. Old Business - none

VIII. Adjournment

Seth Bokelman moved to adjourn the meeting, seconded by Chris Conklin. The meeting was adjourned at 2:03 p.m.

Respectfully Submitted,
Sandy Law
Human Resources