

Professional and Scientific Staff Council

DIVISIONS

AF – Administration & Finance
AT – At Large
ESS – Educational & Student Services
UA – University Advancement
I – Instructional

Meeting No. 358
Date of Meeting: April 12, 2007
Place of Meeting: Maucker Union Presidential Room
Meeting Convened: 1:30 p.m.
Meeting Adjourned: 2:10 p.m.

Members of the Council in Attendance:

X Melanie Abbas, ITS – 36452 AT
X Seth Bokelman, ITS – 37423 I
X Doug Case, PLS – 37145 I
X Carol Fletcher, RDC – 32333 AT
X Robin Gurien, HRS – 33536 AF
X Jacqueline Halbloom, CAC – 36485 I
X Lisa Kremer, Maucker Union – 37862 ESS

X Steven Pavelec, Fac Planning – 36165 AF
X Shelley Pruess, Maucker Union – 33743 ESS
X Susan Reinart, Advancement – 36078 UA
X Gale Secor, RDC – 36036 ESS
X Rick Seeley, ITS – 37218 I
A Jason Vetter, ITS – 36730 I
X Don Williams, Student Health – 32134 ESS
X Steven Young, Mail Center – 33231 AF

Ex-Officio Member

Bill Calhoun

Others

Nick Bambach
Lisa Frush

Proxy

Chris Conklin

I. Welcome

President Carol Fletcher called the meeting to order at 1:30 p.m.

II. Approval of Minutes #356 and #357

Doug Case moved to approve minutes #356, seconded by Don Williams. Motion carried.

Revisions were made to meeting minutes #357. Doug Case moved to approve minutes as amended, seconded by Shelley Pruess. Motion carried.

III. Cabinet Report/Budget Update – Bill Calhoun

The McLeod Center won the Cedar Valley Chamber award for “tourism attraction of the year”.

News from the legislature is that the salary and appropriation bills are moving forward. The next two to three weeks will be a critical time.

Enrollment statistics for Fall 07 look positive with the number of freshmen enrollments ahead of the trend from past years. The Department of Residence reported that room occupancy is higher than what it has been in previous years.

Summer construction projects on campus will be numerous with twelve projects planned. Many sidewalks will be closed, particularly in the central campus area west of the Union and south of ITTC. University Avenue from College Street to Hudson Road will be closed on the north side of University Avenue. Patience and helpfulness during construction will be appreciated, especially to visitors on campus who may need help with directions.

Input is needed regarding preliminary designs for the parking deck. A total of three campus information sessions will be held. On Tuesday, April 17th, sessions will be from 9:30 – 11:00 a.m. and from 2:00 - 3:30 p.m. On Wednesday, April 18th one session will be held from noon - 1:30 p.m. All sessions will take place in the CME meeting room.

The Board of Regents has asked President Allen to chair the initiative on Math and Science Education. Dr. Allen will be working with the other regents' institutions and community colleges on this initiative.

IV. HR Report – Nick Bambach

Human Resources is currently working on an on line application process to add to the HR website.

In FY 2008, Human Resources will be meeting to discuss a few design changes to the health insurance plan for Administrators, P&S, Faculty, and Supervisory employees.

V. Committee Reports

A. WWW Committee – Seth Bokelman

On line voting for incoming P&S Council members is taking place this week. Everyone was encouraged to vote.

B. Employee Issues Committee – Doug Case

The committee is not working on any issues at this time.

C. Policies and Procedures Committee – Steve Pavelec

The P&S employee handbook continues to be reviewed.

D. Employee Relations Committee – no report

E. Salary and Fringe Benefits Committee – Don Williams and Carol Fletcher

The committee considered six options for the salary increase proposal. The proposal states that of the money used for salary increases (allocated by the state of Iowa), 50% will be for satisfactory performance and 50% for meritorious service.

Steve Pavelec made a motion to approve the salary increase proposal, seconded by Doug Case. Motion carried.

VI. New Business – Carol Fletcher

UNI student President Elect Andrew Morse requested that a representative from the P&S Council serve on the smoking policy committee. Susan Reinart volunteered to serve on this committee.

VII. Adjournment

Robin Gurien moved to adjourn the meeting, seconded by Gale Secor. The meeting was adjourned at 2:10 p.m.

Respectfully Submitted,
Sandy Law
Human Resources