

Professional and Scientific Staff Council

DIVISIONS

AF – Administration & Finance
AT – At Large
ESS – Educational & Student Services
UA – University Advancement
I – Instructional

Meeting No. 356
Date of Meeting: February 8, 2007
Place of Meeting: Maucker Union Presidential Room
Meeting Convened: 1:31 p.m.
Meeting Adjourned: 2:03 p.m.

Members of the Council in Attendance:

Melanie Abbas, ITS – 36452 AT
 Seth Bokelman, ITS – 37423 I
 Doug Case, PLS – 37145 I
 Carol Fletcher, RDC – 32333 AT
 Robin Gurien, HRS – 33536 AF
 Jacqueline Halbloom, CAC – 36485 I
 Lisa Kremer, Maucker Union – 37862 ESS

Steven Pavelec, Fac Planning – 36165 AF
 Shelley Pruess, Maucker Union – 33743 ESS
 Susan Reinart, Advancement – 36078 UA
 Gale Secor, RDC – 36036 ESS
 Rick Seeley, ITS – 37218 I
 Jason Vetter, ITS – 36730 I
 Don Williams, Student Health – 32134 ESS
 Steven Young, Mail Center – 33231 AF

Ex-Officio Member

Bill Calhoun

Others

Nick Bambach
Lisa Frush

Proxy

I. Welcome

President Carol Fletcher called the meeting to order at 1:31 p.m.

II. Approval of Minutes #355

Doug Case moved to approve the minutes, seconded by Shelley Pruess. Motion carried.

III. Cabinet Report/Budget Update – Bill Calhoun

The spring semester enrollment is stronger than anticipated. Revenue generated from additional tuition will most likely negate any reallocation of monies this fiscal year.

The governor's budget is stronger than previous years, and there is cautious optimism for Regents institutions. This budget includes funding for capital appropriations and an allowance for deferred maintenance. However it is based on several considerations, such as a \$1.00 cigarette tax, that will be negotiated in the legislature.

On February 7th, the Board of Regents extended the Thanksgiving break to include the full week of the Thanksgiving holiday.

It appears that Gilchrist may be ready for occupancy by January or February 2008.

On Friday, Feb. 16th, more than 300 admitted students and their guests will be visiting on campus. This event will bring more than 750 total guests to campus to make the final decision to attend UNI. Bill encouraged all employees to show Panther Pride on this day by wearing purple and welcoming visitors.

IV. HR Report – Nick Bambach

Nick announced that Sarah Peakin began employment as HR Benefits Generalist on January 29th, and Michelle Byers was promoted to HR Associate Director on February 1st.

He also announced that Human Resources will soon be presenting a five module training series on performance management. The pilot program will be with supervisors in the Gallagher-Bluedorn Performing Arts Center.

V. Committee Reports

A. WWW Committee – Seth Bokelman

Seth recently added a TIAA-CREF link to the P&S Council website. If there are additional items of interest for this website, please submit them to Seth.

B. Employee Issues Committee – Doug Case

The committee did not meet last month and have no issues at this time.

C. Policies and Procedures Committee – Steve Pavelec

The P&S employee handbook continues to be reviewed.

D. Employee Relations Committee – Lisa Kremer

After discussion regarding when (April or September) nominations for the P&S Staff Excellence Award should take place, agreement was reached that the committee will make a decision on the time frame for the nomination process.

E. Salary and Fringe Benefits Committee - Jason Vetter

The committee met recently and is gathering information about phased retirement. They will be meeting with employees currently on phased retirement as a part of the process of gathering information about the program.

VI. New Business – Carol Fletcher

Carol, Jason, and Rick recently met with President Allen. Topics of discussion included phased retirement and enhanced tuition reimbursement. They will be meeting with President Allen on a regular basis to communicate items of interest to P&S employees.

The P&S Council election process was discussed. Doug Case stated that on line elections will be held the first week in April this year. Council members Steve Young, Shelley Pruess, Doug Case, and Jacqueline Halbloom will be ending their terms this year.

The election committee includes Chairman Doug Case, Shelley Pruess, Seth Bokelman and Rick Seeley. Carol would like all council members to encourage interested constituents to run for a seat on the council.

Steve Pavelec agreed to line up a tour of the recently completed Business Community Services Building during the regularly scheduled P&S Council meeting on March 8th.

VII. Adjournment

Doug Case moved to adjourn the meeting, seconded by Gale Secor. The meeting was adjourned at 2:03 p.m.

Respectfully Submitted,
Sandy Law
Human Resources

