

Professional and Scientific Staff Council

DIVISIONS

AF – Administration & Finance
AT – At Large
ESS – Educational & Student Services
UA – University Advancement
I – Instructional

Meeting No. 353
Date of Meeting: November 9, 2006
Place of Meeting: WRC Room 250
Meeting Convened: 2:10 p.m.
Meeting Adjourned: 2:25 p.m.

Members of the Council in Attendance:

Melanie Abbas, ITS – 36452 AT
 Seth Bokelman, CSBS – 37616 I
 Doug Case, PLS – 37145 I
 Carol Fletcher, RDC – 32333 AT
 Robin Gurien, HRS – 33536 AF
 Jacqueline Halblom, CAC – 36485 I
 Lisa Kremer, Maucker Union – 37862 ESS

Steven Pavelec, Fac Planning – 36165 AF
 Shelley Pruess, Maucker Union – 33743 ESS
 Susan Reinart, Advancement – 36078 UA
 Gale Secor, RDC – 36036 ESS
 Rick Seeley, ITS – 37218 I
 Jason Vetter, ITS – 36730 I
 Don Williams, Student Health – 32134 ESS
 Steven Young, Mail Center – 33231 AF

Ex-Officio Member

Bill Calhoun

Others

Nick Bambach

Proxy

Pat Whitt

Before the meeting was held, Bill Calhoun gave the P&S Council members a complete tour of the new McLeod Center.

- I. Welcome
Vice President Rick Seeley called the meeting to order at 2:10 p.m.
- II. Approval of Minutes #352
Doug Case moved to approve the minutes, seconded by Don Williams. Motion carried.
- III. Cabinet Report/Budget Update – Bill Calhoun
The first meeting of the Administrative Council was held two weeks ago and it went well. Enrollment management was discussed and this issue will be the focus of the taskforce. University-wide response will be considered.

A slight internal budget reallocation of \$350,000 – \$500,000 for this year will likely take place.
- IV. HR Report – Nick Bambach
The AFSCME contract expires on July 1, 2007. Negotiations for the new 2007-2009 contract will begin on December 10th on Appendix M, the Regents section of the contract.

As a part of the AFSCME negotiating team, Nick will be in Des Moines every weekend in January 2007.

The United Faculty bargaining team met for the first time on November 10th to begin Collective Bargaining sessions which will also run through the end of January. Nick will be attending all sessions of this team as well.

Meetings have begun to address the possible Pandemic Flu epidemic and Human Resources will be involved in the plan of action for this possible future event.

V. Committee Reports

- A. WWW Committee – no report
- B. Employee Issues Committee – no report
- C. Policies and Procedures – no report
- D. Employee Relations Committee – Lisa Kremer
The reception for all new P&S staff will be held in conjunction with the next P&S Council meeting on Thursday, December 14th.
- E. Salary and Fringe Benefits Committee – Jason Vetter
The committee has been gathering information about Early Retirement programs and UNI tuition benefits. Reports will be available for P&S Council review within the next few months.

There was discussion regarding the \$2,000.00 maximum payout of sick leave after employees' termination of employment. Some employees would prefer to have a choice to apply the payout to future insurance premiums or Cobra payments. It was suggested that the Board of Regents office may be of assistance with addressing this issue.

VI. New Business

Lisa Kremer distributed dining services surveys and encouraged everyone to take time to participate by completing the survey.

A reminder was given about the November 18th McLeod Center grand opening at 2:00 p.m.

VII. Adjournment

Seth Bokelman moved to adjourn the meeting, seconded by Doug Case. The meeting was adjourned at 2:25 p.m.

Respectfully Submitted,
Sandy Law
Human Resources