

Professional and Scientific Staff Council

DIVISIONS

AF – Administration & Finance
AT – At Large
ESS – Educational & Student Services
UA – University Advancement
I – Instructional

Meeting No. 352
Date of Meeting: October 12, 2006
Place of Meeting: Maucker Union Presidential Room
Meeting Convened: 1:30 p.m.
Meeting Adjourned: 2:10 p.m.

Members of the Council in Attendance:

A Melanie Abbas, ITS – 36452 AT
X Seth Bokelman, CSBS – 37616 I
X Doug Case, PLS – 37145 I
X Carol Fletcher, RDC – 32333 AT
X Robin Gurien, HRS – 33536 AF
X Jacqueline Halbloom, CAC – 36485 I
X Lisa Kremer, Maucker Union – 37862 ESS

X Steven Pavelec, Fac Planning – 36165 AF
X Shelley Pruess, Maucker Union – 33743 ESS
X Susan Reinart, Advancement – 36078 UA
X Gale Secor, RDC – 36036 ESS
X Rick Seeley, ITS – 37218 I
X Jason Vetter, ITS – 36730 I
P Don Williams, Student Health – 32134 ESS
X Steven Young, Mail Center – 33231 AF

Ex-Officio Member

Bill Calhoun

Others

Lisa Frush

Proxy

Dana Foster

I. Call to Order

President Carol Fletcher called the meeting to order at 1:30 p.m.

II. Approval of Meeting Minutes #351

Doug Case moved to approve the minutes of September 14, 2006 as amended, seconded by Gale Secor. Motion carried.

III. Cabinet Report/Budget Update – Bill Calhoun

Because of the negative effect that the fall 2006 decrease in enrollment had at the University of Northern Iowa, a slight internal reallocation (approximately 0.2- 0.4%) for this fiscal year might be necessary.

Bill spoke about the UNI parking deck and transit stop that is being considered. Based on parking task-force input, a plan is being developed for the two-level parking structure. The site being considered is the Commons parking lot. There are currently 243 parking spaces in this lot. The deck would add an additional 266 parking spaces. It would include removal and relocation of the houses along 23rd Street adjacent to the Commons lot. The plan will address some of the long-standing parking needs on the north side of campus, maintain the Panther Shuttle, meet Federal Transit Administration (FTA) transit requirements, and operate without any new fees or increases in current fees. The proposal must be approved by the Board of Regents. An opportunity for input will follow, and open forums will soon be scheduled to discuss issues involved with the parking deck and transit stop.

Homecoming 2006 was a success and everyone involved with the event was thanked for their contribution and hard work.

President Allen is focusing on enrollment management, which has been given high priority. Dr. Allen has been working with UNI Foundation to move forward plans regarding his vision for UNI.

The McLeod grand opening will be held on Saturday, November 18th.

IV. HR Report – Lisa Frush

Lisa reported that the search for HR's Benefits Generalist is underway.

V. Committee Reports

A. WWW Committee – Seth Bokelman

Seth reported that the P&S Council webpage has been updated. It was suggested that a link to the TIAA CREF homepage be added to the P&S Council webpage.

B. Employee Issues Committee – Doug Case

The committee is currently working on one issue.

C. Policies and Procedures Committee – Steve Pavelec

The P&S Policies and Procedures manual continues to be reviewed by the Office of Compliance and Equity Management.

D. Employee Relations Committee Report – Susan Reinart and Lisa Kremer

The "Meet the Pres" event on October 10th went well with 100 in attendance. Brenda Buzynski and Jon Buse were honored as recipients of the 2006 Staff Excellence Award.

It was decided that the newly hired P&S employee reception will be held in conjunction with the P&S Council December meeting.

E. Salary and Fringe Benefits Committee Report – Jason Vetter

The committee has been talking to various negotiating bodies on campus about their thoughts on an Early Retirement program as a means of saving the University money.

Regarding the UNI tuition benefit, the committee has been updating the document that was created a few years ago and should have a report on it in a couple of months.

Over the counter drugs provided by UNI Pharmacy should be available to faculty and staff sometime after the first of the year.

At the present time, insurance doesn't cover the vaccine for cervical cancer but will as soon as it becomes recommended by the CDC, supposedly within the year.

VI. New Business – Carol Fletcher

The Campus Conversation Advisory Group and President Allen have been meeting with Campus Conversation Committee Chairs to review the Campus Conversation outcome. The initiative will continue and will be prioritized in line with President Allen's UNI vision.

VII. Adjournment

Doug Case moved to adjourn the meeting, seconded by Shelley Pruess. The meeting was adjourned at 2:10 p.m.

Respectfully Submitted,
Sandy Law
Human Resources