

Professional and Scientific Staff Council

AF – Administration & Finance
AT – At Large
ESS – Educational & Student Services
UA – University Advancement
I – Instructional

Meeting No. 350
Date of Meeting: August 9, 2006
Location: Maucker Union College Eye Room
Meeting Convened: 1:33 p.m.
Meeting Adjourned: 1:55 p.m.

Members of the Council in Attendance:

Melanie Abbas, ITS 36452 AT
 Seth Bokelman, CSBS – 37616 I
 Doug Case, PLS – 37145 I
 Carol Fletcher, RDC – 32333 AT
 Robin Gurien, HRS – 33536 AF
 Jacqueline Halbloom, CAC – 36485 I
 Lisa Kremer, Maucker Union – 37862 ESS

Steven Pavelec, Fac Planning – 36165 AF
 Shelley Pruess, Maucker Union – 33743 ESS
 Susan Reinart, Advancement – 36078 UA
 Gale Secor, RDC – 36036 ESS
 Rick Seeley, ITS – 37218 I
 Jason Vetter, ITS – 36730 I
 Don Williams, Student Health – 32134 ESS
 Steven Young, Mail Center – 33231 AF

Ex-Officio Member

Tom Schellhardt

Proxy

Michael Bobeldyk

Others

Nick Bambach

I. Call to Order

President Carol Fletcher called the meeting to order at 1:33 p.m.

II. Approval of meeting minutes #348 and #349

Doug Case moved to approve the minutes of June 8, 2006 (#348), seconded by Gale Secor. Motion carried. Doug Case moved to approve the minutes of July 13, 2006 (#349), seconded by Gale Secor. Motion carried.

III. Committee Group Discussion

Carol distributed copies of the P&S Council committees. The listing includes the responsibility of each committee and the chairman name. At the next council meeting, a current listing of all members on each committee will be available, as well as the listing of proxies for each council member.

IV. Cabinet Report – Tom Schellhardt

The FY07 budget was approved at the last Board of Regents meeting. The FY 08 and FY09 budgets are currently being reviewed by the Board of Regents.

The Cabinet retreat was held on July 25th and 26th. This was the Cabinet's first retreat with President Allen. Topics of discussion were current and upcoming events and future plans. Ongoing budget pressures present challenges and opportunities. An Energy Conservation committee of 20-25 members will be formed in September. Their charge will be to identify ways to save energy costs and educate the campus community on how to implement changes. This committee will report directly to President Allen.

President Allen will be installed as UNI's ninth President on September 9th.

- V. HR Report – Nick Bambach
Benefits Manager Jan Flick will retire on September 5th. A search for her replacement is underway. A retirement reception for Jan will be held on Tuesday, August 29th from 2 – 4 p.m. in the Commons Georgian Lounge.
- VI. Committee Reports
- A. WWW Committee
Seth Bokelman is in the process of updating the P&S Council web page.
 - B. Employee Issue Committee – no report
 - C. Policies and Procedures Committee
The P&S Policies and Procedures manual continues to be reviewed.
 - D. Employee Relations Committee – Lisa Kremer
The Staff Excellence Award nomination form will be posted to My UNlverse soon.
Nomination deadline for the award is September 15th and selection of award winners will be completed by September 25th.
The Meet the Pres event will take place the week after homecoming this year.
 - E. Salary and Fringe Benefits Committee – no report
- VII. New Business - none
- VIII. Adjournment
Seth Bokelman moved to adjourn the meeting, seconded by Doug Case. The meeting was adjourned at 1:55 p.m.

Respectfully Submitted,
Sandy Law
Human Resources