

Professional and Scientific Staff Council

DIVISIONS

AF – Administration & Finance  
AT – At Large  
ESS – Educational & Student Services  
UA – University Advancement  
I – Instructional

Meeting No. 345  
Date of Meeting: March 9, 2006  
Place of Meeting: Maucker Union Presidential Room  
Meeting Convened: 1:37 p.m.  
Meeting Adjourned: 2:07 p.m.

Members of the Council in Attendance:

X Michael Blackwell, CME – 32250 AT  
X Seth Bokelman, CSBS – 37616 I  
X Doug Case, PLS – 37145 I  
X Carol Fletcher, RDC – 32333 AT  
X Dana Foster, WRC – 35859 ESS  
X Jacqueline Halblom, CAC – 36485 I  
X Cynthia Houlson, Phy Plant – 35855 AF

X Lisa Kremer, Maucker Union – 37862 ESS  
X Steven Pavelec, Fac Planning – 36165 AF  
X Shelley Pruess, Maucker Union – 33743 ESS  
X Dennis Reimer, ITS-ET – 36285 I  
X Susan Reinart, Advancement – 36078 UA  
X Gale Secor, RDC – 36036 ESS  
X Rick Seeley, ITS – 37218 I  
X Steven Young, Mail Center – 33231 AF

Ex-Officio Member

Tom Schellhardt

Others

Michelle Byers  
Robin Gurien

I. Call to Order

President Seth Bokelman called the meeting to order at 1:37 p.m.

II. Approval of Meeting Minutes #344

Doug Case moved to approve the minutes as written, seconded by Steve Pavelec. Motion carried.

III. Cabinet Report – Tom Schellhardt

The March Board of Regents meeting will be held in Ottumwa. On the agenda are the proposed parking and residence hall rates. Additional agenda items are requests to approve the addendum to the McLeod scoreboard and a revision to the Human Performance Center.

Tom reported that three UNI Presidential candidates will be making visits to the campus in April.

Regarding Gilchrist progress and updates, architects and the cost estimator are working with the insurance adjustor and have identified what the building will require to bring it up to code. The cost estimate has climbed considerably. The arson criminal investigation is now in the hands of the County Attorney.

The Allen Employee Assistance Program recently provided informational sessions to employees and supervisors affected by the Gilchrist fire. Two sessions were held for employees and one session for supervisors.

The McLeod Center is nearing completion and promises to be an excellent facility for sports as well as educational and entertainment events.

IV. Human Resources update

Michelle Byers reported that the P&S Coordinator search will be starting soon.

V. Committee Reports

A. WWW Site Committee- Rick Seeley  
No Report

B. Employee Issues Committee – Doug Case  
No Report

Doug distributed a list of names of employees who will be running in the election for P&S Council members. Elections will begin on March 20<sup>th</sup>. Newly elected P&S Council members will be invited to the May meeting and will begin serving in July.

C. Policies and Procedures – Steve Pavelec  
Tim McKenna is reviewing changes to the P&S Policies and Procedures manual.

D. Employee Relations – Dana Foster  
A reception will be held after the council meeting today for all new P&S employees who have been hired since July 2005.

2006 Regents Staff Excellence Award nomination forms are available on the P&S Council website. The deadline for submission for nomination forms is April 7, 2006. Dana and Seth encouraged everyone to submit nominations for this award.

E. Salary and Fringe Benefits Committee – Cindy Houlson  
The committee met on February 21, 2006. A binder with committee history for the past five years was distributed. The previous binder that contained the complete history of the committee activities is currently missing.

Members who attended the Campus Conversation meetings shared what information they learned during the break-out sessions. They also began brainstorming and focused in on the tuition waiver program that the Cabinet previously tabled until Campus Conversations was finished. Because of the status of the PERks survey, the committee is going forth with evaluating the information to assure it is current and will be bringing forth a revised proposal to the Council.

Another issue discussed was the possibility of extending the parking permit fee over twelve months in order to take advantage of using pre-tax dollars. Additional questions asked included the possibility for using same method to pay for Wellness/Athletic Club, GBPAC and other fees on campus. Other issues that were mentioned included better dental, cafeteria plans, and vision.

A follow up meeting has been set for March 13<sup>th</sup> with Nick Bambach to address specific questions that came up during the discussions.

A handout of the old proposal for the tuition waiver program for council members was distributed.

VI. Adjournment

Dana Foster made a motion to adjourn the meeting, seconded by Gale Secor. Motion carried.  
The meeting was adjourned at 2:07 p.m.

Respectfully submitted,  
Sandy Law  
Human Resources