

Professional and Scientific Staff Council

DIVISIONS

AF – Administration & Finance
AT – At Large
ESS – Educational & Student Services
UA – University Advancement
I – Instructional

Meeting No. 344
Date of Meeting: February 9, 2006
Place of Meeting: Maucker Union Presidential Room
Meeting Convened: 2:35 p.m.
Meeting Adjourned: 3:00 p.m.

Members of the Council in Attendance:

X Michael Blackwell, CME – 32250 AT
X Seth Bokelman, CSBS – 37616 I
X Doug Case, PLS – 37145 I
X Carol Fletcher, RDC – 32333 AT
X Dana Foster, WRC – 35859 ESS
X Jacqueline Halbloom, CAC – 36485 I
X Cynthia Houlson, Phy Plant – 35855 AF

X Lisa Kremer, Maucker Union – 37862 ESS
X Steven Pavelec, Fac Planning – 36165 AF
X Shelley Pruess, Maucker Union – 33743 ESS
X Dennis Reimer, ITS-ET – 36285 I
X Susan Reinart, Advancement – 36078 UA
X Gale Secor, RDC – 36036 ESS
P Rick Seeley, ITS – 37218 I
X Steven Young, Mail Center – 33231 AF

Ex-Officio Member

Others

Proxy
Jordon Dierks

I. Call to Order

Seth called the meeting to order at 2:35 p.m.

II. Approval of Meeting Minutes #343

Mike Bobeldyk was added as a proxy who attended the last meeting.

A motion was made by Doug Case to approve the minutes as amended, seconded by Dr. Blackwell.
Motion carried.

III. Committee Update

A. WWW Site Committee – Rick Seeley

Minor changes and updates have been made to the P&S web site.

B. Employee Issues Committee – Doug Case

No Report.

C. Policies and Procedures – Steve Pavelec

No Report

D. Employee Relations Committee – Dana Foster

The Committee met , brainstormed on ways to improve mentoring program. It was decided to hold a reception for all new employees immediately following the next P&S Council meeting in March. Regents Staff Excellence Awards are due at the end of April, Dana needs committee

members to help choose the recipients. Consideration was given to changing the schedule for the awards so that the presentation of the award to the staff member was closer to their notification of receiving it.

E. Salary and Fringe Benefits Committee –

The P&S Salary & Fringe Benefits Committee met January 17 to begin setting priorities for the rest of the year. Jan Hanish was unable to attend the meeting and has been rescheduled for the upcoming meeting on February 21, 2006. She will be giving an overview of results from the Campus Conversation survey that focus specifically on P&S issues. Members also requested a copy of the Peer institution review conducted by a previous committee that captured data on benefits provided to employees and their families associated with scholarships/auditing and enrolling in classes. A request was also made for a Human Resources representative to attend the regular meetings. Nick Bambach graciously accepted the invitation and will be attending the upcoming meetings. Meetings have been set for the third Tuesday of each month at 3:30-4:30 p.m. in Physical Plant room 25.

VI. Election Committee

The Election Committee is seeking more nominees. Seth suggested e-mailing all P&S employees.

VII. New Business

Carol Fletcher had a question about phased retirement expiring. This will be looked into by the salary & fringe benefits committee, and possibly addressed at the next P&S Council meeting where we have HR members in attendance.

VII. Adjournment

Doug Case made a motion to adjourn the meeting, seconded by Steve Pavelec. Motion carried. The meeting was adjourned at 3:00 p.m.

Respectfully Submitted,
Seth Bokelman
ITS - NS