

Professional and Scientific Staff Council

DIVISIONS

AF – Administration & Finance  
AT – At Large  
ESS – Educational & Student Services  
UA – University Advancement  
I – Instructional

Meeting No. 343  
Date of Meeting: January 12, 2006  
Place of Meeting: Maucker Union Presidential Room  
Meeting Convened: 1:35 p.m.  
Meeting Adjourned: 1:50 p.m.

Members of the Council in Attendance:

X Michael Blackwell, CME – 32250 AT  
X Seth Bokelman, CSBS – 37616 I  
X Doug Case, PLS – 37145 I  
X Carol Fletcher, RDC – 32333 AT  
X Dana Foster, WRC – 35859 ESS  
X Jacqueline Halblom, CAC – 36485 I  
X Cynthia Houlson, Phy Plant – 35855 AF

X Lisa Kremer, Maucker Union – 37862 ESS  
X Steven Pavelec, Fac Planning – 36165 AF  
P Shelley Pruess, Maucker Union – 33743 ESS  
X Dennis Reimer, ITS-ET – 36285 I  
X Susan Reinart, Advancement – 36078 UA  
X Gale Secor, RDC – 36036 ESS  
X Rick Seeley, ITS – 37218 I  
X Steven Young, Mail Center – 33231 AF

Ex-Officio Member

Tom Schellhardt

Others

Kim Schares

Proxy

Jason Vetter  
Mike Bobeldyk

I. Call to Order

Seth called the meeting to order at 1:35 p.m. Seth updated the council on the P&S Council Handbook. Tim McKenna and Leah are reviewing the updated handbook. Nick Bambach will contact Tim to get an updated progress report.

II. Approval of Meeting Minutes #342

Item #6 needs to be changed from McCollum to McLeod Center.

A motion was made by Dr. Blackwell to approve the minutes as amended, seconded by Doug Case. Motion carried.

III. Cabinet Report – Tom Schellhardt

The Cabinet budget retreat is upcoming. They will be discussing the budget based on the Governor's recommendation, also discussion regarding salary increases, increases in utility costs, etc.

Update on Gilchrist – will be working on Gilchrist for the next year. Displaced staff will continue to be moved around campus to more permanent areas until the Gilchrist renovation is complete.

IV. HR Report

Nick updated the P&S Council on the result of the AFSCME staff reduction. On January 17th, affected AFSCME staff moved to their new locations on campus. A total of ten employees were affected by the administrative process. One employee decided to accept a voluntary staff reduction

and a probationary employee was laid off.

Kim Schares announced that she accepted a Human Resources position at the University of Florida. Michelle Byers will be handling P&S responsibilities on a temporary basis until a candidate is selected to fill the position vacated by Kim.

V. Committee Update

- A. WWW Site Committee – Rick Seeley  
Nothing new to report
- B. Employee Issues Committee – Doug Case  
No Report.
- C. Policies and Procedures – Steve Pavelec  
No Report
- D. Employee Relations Committee –
- E. Salary and Fringe Benefits Committee –  
Will be reviewing campus survey

VI. Election Committee

Seth began the process of creating an election committee. Doug Case will chair the election committee along with Steve Pavelec.

VII. New Business

Seth talked about the Co-op program and suggested that everyone take a closer look at the benefits of the Co-op program.

Seth brought up the item about parking being changed from B to A. There was a concern from an employee that he/she would not get a refund for a half year to switch from B to A.

Dana discussed the Spring 2006 Fitness and Leisure Schedule.

VII. Adjournment

Doug Case made a motion to adjourn the meeting, seconded by Denny Reimer. Motion carried. The meeting was adjourned at 1:50 p.m.

Respectfully Submitted,  
Rick Seeley  
ITS - CET