

Professional and Scientific Staff Council

DIVISIONS

AF – Administration & Finance
AT – At Large
ESS – Educational & Student Services
UA – University Advancement
I – Instructional

Meeting No. 340
Date of Meeting: October 13, 2005
Place of Meeting: Maucker Union Presidential Room
Meeting Convened: 1:32 p.m.
Meeting Adjourned: 1:50 p.m.

Members of the Council in Attendance:

X Michael Blackwell, CME – 32250 AT
X Seth Bokelman, CSBS – 37616 I
X Doug Case, PLS – 37145 I
X Carol Fletcher, RDC – 32333 AT
X Dana Foster, WRC – 35859 ESS
X Jacqueline Halblom, CAC – 36485 I
P Cynthia Houlson, Phy Plant – 35855 AF

X Lisa Kremer, Maucker Union – 37862 ESS
X Steven Pavelec, Fac Planning – 36165 AF
X Shelley Pruess, Maucker Union – 33743 ESS
X Dennis Reimer, ITS-ET – 36285 I
A Susan Reinart, Advancement – 36078 UA
X Gale Secor, RDC – 36036 ESS
X Rick Seeley, ITS – 37218 I
X Steven Young, Mail Center – 33231 AF

Ex-Officio Member

Tom Schellhardt

Others

Nick Bambach
Jordan Dierks
Kim Schares
Jason Vetter

Proxy

Dennis Hayes

- I. Call to Order
Seth Bokelman called the meeting to order at 1:32 p.m. Everyone present introduced themselves.
- II. Approval of Meeting Minutes #339
The minutes were amended to correct the spelling of Jacqueline Halblom's first name. Doug Case made a motion to approve the minutes as amended. Motion carried.
- III. United Way – Dennis Hayes
Dennis distributed Cedar Valley United Way Campaign fliers and explained this year's campaign to be held October 24th through November 11th. \$55,000 was raised at UNI for United Way last year. A new program was announced (2-1-1) that may be called for emergency information. For each \$150 donation, the donor receives a Caring Club card which provides discounts on local services and products. A list of organizations that will accept donations was announced. All money received during this campaign will remain in the Cedar Valley.
- IV. Committee Reports
 - A. Employee Issues Committee – Doug Case
Doug reported that the issues that the committee was working on are settled.
 - B. Salary and Fringe Benefits Committee – Seth Bokelman
With the departure of Jascenna, the committee chair, Seth announced that this position is open. Seth has a copy of the manual for Jascenna's replacement.

C. Policies and Procedures Committee – Seth Bokelman
The P&S Policies handbook changes are being reviewed by the Office of Equity Management. All committee members have a copy as well. The handbook will be submitted to the Cabinet soon.

D. Employee Relations – Lisa Kremer
Lisa reported that the Meet the Pres Event went very well. 93 people attended the event.

E. WWW Site Committee – no report

V. Cabinet/HR Reports

Tom reported that the Cabinet will discuss budget issues at their retreat in November. Because of the anticipated sharp rise in natural gas prices, a proposal has been made for an energy savings committee to be formed. Their task will be to identify ways for the campus community to conserve energy. Tom will also be meeting with Cedar Falls Utilities to investigate the methods they are currently using to conserve energy.

Nick reported that the reduced operations letter for the upcoming holiday period was sent to Deans, Directors and Departments early this week.

VI. Nominations for P&S Council President and Vice President

Seth Bokelman opened the floor for nominations. Doug Case nominated Seth Bokelman for President. Hearing no further nominations, Steve Pavelec moved to close the nominations. Motion carried. The Council voted unanimously to elect Seth Bokelman for President.

Shelley Pruess nominated Doug Case for Vice President. Hearing no further nominations, Steve Pavelec moved to close the nominations, seconded by Dana Foster. The Council voted unanimously to elect Doug Case as Vice President.

VI. New Business

Seth will work on assigning new P&S Council members to committees where needed.

Jacqueline Halbloom announced that KUNI is beginning a fund drive this Saturday and are in need of volunteers.

VII. Adjournment

Michael Blackwell moved to adjourn the meeting, seconded by Doug Case. Motion carried. The meeting was adjourned at 1:50 p.m.

Respectfully Submitted,
Sandy Law
Human Resources