

Professional and Scientific Staff Council

DIVISIONS

AF – Administration & Finance
AT – At Large
ESS – Educational & Student Services
UA – University Advancement
I – Instructional

Meeting No. 334
Date of Meeting: April 14, 2005
Place of Meeting: Maucker Union Presidential Room
Meeting Convened: 1:30 p.m.
Meeting Adjourned: 3:10 p.m.

Members of the Council in Attendance:

Michael Blackwell, CME – 32250 AT
 Seth Bokelman, CSBS – 37616 I
 Steven Carignan, GBPAC – 33665 I
 Doug Case, PLS – 37145 I
 Carol Fletcher, RDC – 32333 AT
 Dana Foster, WRC – 35859 ESS
 Jascenna Haislet-Carlson, Theatre – 36387 I

Cynthia Houlson, Phy Plant – 35855 AF
 Lisa Kremer, Maucker Union – 37862 ESS
 Steven Pavelec, Fac Planning – 36165 AF
 Shelley Pruess, Maucker Union – 33743 ESS
 Susan Reinart, Advancement – 36078 UA
 Gale Secor, RDC – 36036 ESS
 Rick Seeley, ITS – 37218 I
 Steven Young, Mail Center – 33231 AF

Ex-Officio Member

Tom Schellhardt

Others

Nick Bambach
Pat Geadelmann
Dave Zarifis

Proxy

Janelle Barnett
Darrell Taylor

I. Call to Order

Seth Bokelman called the meeting to order at 1:34 p.m.

II. Multi Modal Presentation – Dave Zarifis

Dave Zarifis gave a Power Point presentation on the Multi Modal Facility planned for construction in the Summer of 2006, with completion being the Summer of 2007. The total project cost is \$18.6 million, 80% funds from the Federal transit grant, 20% funds from UNI. Campus parking was identified as an important issue according to UNI Campus Conversation feedback. Dave stated that 225,000 people visit UNI each year for major events. The Multi Modal Facility will tie together several modes of transportation; and develop an environmental friendly, internal and external transit system. It will also provide a central location for parking, and conflict between pedestrian and vehicle traffic will be improved. The facility's design will blend with existing campus architecture and assist with maintaining a pedestrian atmosphere. The facility will provide an additional 600 parking spaces with 100 bicycle spaces. Additional reserve parking will be available, and the facility will bring more opportunity for student employment.

UNI will be contracting with MET to provide transit and the transit system will begin before construction of the facility. The Visitor Center will be housed in the facility.

III. Approval of Meeting Minutes #333

Doug Case moved to approve the minutes, seconded by Steve Pavelec. Motion carried.

IV. Cabinet Report – Tom Schellhardt

The May Board meeting will be held on May 4th and 5th. On the agenda are approval of parking rates, multi-modal permission to proceed, and preliminary budget issues.

A topic that will be discussed at the May Board of Regents meeting is legislative funding. If the cigarette bill is passed, it is likely that UNI will receive additional funding.

The new Student Health Center is on target to open in the Fall of 2005.
Student Health Insurance will be available for purchase from Blue Cross/Blue Shield.

V. Human Resources Update – Nick Bambach

Nick reported that the United Faculty and AFSCME FY 2005-2007 contracts have been completed.

VI. Committee Reports

A. Employee Issues Committee – Doug Case

The committee met once during the last month. There was discussion regarding the conversion of sick leave. If an employee's sick leave drops below thirty days, the conversion to vacation is dropped until the sick leave balance reaches thirty days.

B. WWW Site Committee – Rick Seeley

Rick has been working to update the P&S Council website. Currently the handbook's contents are listed on two web spaces. He will work with Michelle Byers and Marty Mark to post P&S Policies and Procedures after each section is complete.

C. Constitution Committee – no report

D. Employee Relations Committee – Dana Foster

The Regents Staff Excellence Awards nominations are due by April 22, 2005. The past recipients of the award will be posted on the web for viewing. The selection committee is in place and ready to determine two award winners for FY 2005.

E. Salary and Fringe Benefits Committee – Jascenna Haislet-Carlson

There was discussion of P&S raises and the performance evaluation process. It was recommended that performance evaluations take place before knowing what the percentage of raise increase will be. The printed salary allocation recommendation for FY06 was distributed and discussion followed. The Salary and Fringe Benefits Committee recommend that 100% of funds for P&S employee salary raises be distributed on the basis of meritorious work performance to employees rated satisfactory or above, following guidelines established by the committee.

Meritorious Job Performance includes:

1. Employee demonstrates leadership in their position and work environment
2. Employee takes initiative and demonstrates entrepreneurialship in their job
3. Employee provides service to the university and the community beyond the call of duty
4. Employee demonstrates loyalty to the university community
5. Employee is honest, trustworthy and dependable

Steve Pavelec made a motion to approve the proposal, seconded by Shelley Pruess. Motion carried.

VII. UNI Campus Conversation

Steve Carignan distributed copies of the most recent UNI Campus Conversation Preliminary Recommendations. He explained that this campus white paper is designed to drive change and that these changes will be reflected in budget allocations. Leadership groups will be developed soon and there was a call for volunteers to facilitate the identified areas of Leadership, Communication and Recognition. Shelley Pruess made a motion to support the conclusions discussed, seconded by Darrell Taylor. Motion carried.

VIII. Adjournment

Steve Carignan made a motion to adjourn, seconded by Steve Pavelec. Motion carried. The meeting was adjourned at 3:10 p.m.

Respectfully Submitted,
Sandy Law
Human Resources