

Professional and Scientific Staff Council

DIVISIONS

AF – Administration & Finance
AT – At Large
ESS – Educational & Student Services
UA – University Advancement
I – Instructional

Meeting No. 333
Date of Meeting: March 10, 2005
Place of Meeting: Maucker Union Presidential Room
Meeting Convened: 1:32 p.m.
Meeting Adjourned: 1:56 p.m.

Members of the Council in Attendance:

X Michael Blackwell, CME – 32250 AT
X Seth Bokelman, CSBS – 37616 I
X Steven Carignan, GBPAC – 33665 I
X Doug Case, PLS – 37145 I
X Carol Fletcher, RDC – 32333 AT
X Dana Foster, WRC – 35859 ESS
X Jascenna Haislet-Carlson, Theatre – 36387 I

X Cynthia Houlson, Phy Plant – 35855 AF
X Lisa Kremer, Maucker Union – 37862 ESS
X Steven Pavelec, Fac Planning – 36165 AF
X Shelley Pruess, Maucker Union – 33743 ESS
X Susan Reinart, Advancement – 36078 UA
X Gale Secor, RDC – 36036 ESS
X Rick Seeley, ITS – 37218 I
X Steven Young, Mail Center – 33231 AF

Others

Kim Schares

Proxy

Janelle Barnett
Bill McKinley

I. Call to Order

President Steve Carignan called the meeting to order at 1:30 p.m.

II. Approval of Meeting Minutes #332

Steve Pavelec moved to approve the minutes, seconded by Shelley Pruess. Motion carried.

III. Committee Reports

A. Constitution Committee – Cynthia Houlson

The committee met twice during last month. The current Constitution was reviewed and compared to the Constitution that is available on the P&S web site. Discrepancies were identified and the information was forwarded to WWW Site Committee and Seth Bokelman. A question was also forwarded to Steve Carignan asking if the current Constitution could be uploaded into the web site without Council action.

The committee continued to review the P&S handbook available on the web, looking for any discrepancies in the information reflected in the Constitution. Additional discrepancies were identified in links and outdated information. The identified discrepancies have been shared with the WWW Site Committee. Additional review is ongoing and any future discrepancies will also be shared.

A vote will be taken at the next P&S Council meeting to approve the proposed changes to the Constitution.

B. Employee Issues Committee - Doug Case

The committee is currently addressing one issue.

C. Employee Relations Committee – Dana Foster

The committee met to review upcoming events and assign tasks. They reviewed notes from the P&S Excellence Award committee. October 11th will be the next Meet the Pres Event date. The nomination form for the P&S Excellence Award will be posted on the P&S website March 25th – April 22nd.

D. WWW Site Committee – Rick Seeley

The committee has been working on cleaning up the P&S Council website dead links and moving items around. The Hot Topics box will be updated each week. If there are ideas for items to be added, refer them to Rick. Steve Carignan suggested adding a listing of the P&S committee meeting dates.

E. Salary and Fringe Benefits Committee – Jascenna Haislet-Carlson

The committee met twice. Kim Schares was present at the second meeting to explain the Staff Training Grant distribution of funds. The committee recommended that of the total increase pool, 1/3 should be across the board and 2/3 for merit. The P&S Council will vote on the recommendation at the next meeting.

The committee also discussed drafting a proposal to allow P&S employees to audit classes for free or at a reduced cost.

Steve Carignan announced the results of the recent Faculty Collective Bargaining. Following are increases for 2005-2007.

July 1, 2005	1.5%	
January 1, 2006	1.0%	
Total cumulative increase		2.5%
Total annual increase		2.0%

July 1, 2006	2.0%	
January 1, 2007	1.5%	
Total cumulative increase		3.5%
Total annual increase		3.28%

Steve Carignan suggested that P&S negotiate for a July 1, 2005 increase of 3%, and a January 1, 2006 increase of 1%. The P&S Council website will have more information regarding this issue before negotiations are finalized.

The meeting was closed at 1:56 p.m. for discussion and vote on the proposed P&S Grievance Policy.

Respectfully submitted,
Sandy Law
Human Resources