

## Professional and Scientific Staff Council

### DIVISIONS

AF – Administration and Finance

AT – At Large

ESS – Educational & Student Services

OTP – Office of the President

UA – University Advancement

I – Instructional

Meeting No. 314

Date of Meeting: July 10, 2003

Place of Meeting: GIL 207

Meeting Convened: 1:32 p.m.

Meeting Adjourned: 1:40 p.m.

Members of the Council in Attendance:

X Dave Andersen, Phy Plant – 32213 AF

X Michael Blackwell, CME – 32250 AT

X Seth Bokelman, CSBS – 376161 I

X Doug Case, PLS – 37145 I

X Vicki Collum, Development – 36850 UA/OTP

X Bob Frederick, Career Center – 36857 ESS

X Jascenna Haislet-Carlson, Theatre – 36387 I

X Cynthia Houlson, Phy Plant – 35855 AF

X Shelley Pruess, Maucker Union – 33743 ESS

X Dennis Reimer, ITS ET – 36285 I

X Karen Cunningham, Ind Studies – 32504 AT

### Proxy

X Jennifer Albertsen for Nancy Bramhall, Ind Studies – 32504 I

X Tim Klatt for Dana Foster, WRC – 35859 ESS

X Mike Bobeldyk for Dave Kohrs, UNI Dome – 32865 AF

X Joyce Morrow for Patti Rust, Registrar – 32113 ESS

### Others

Tom Schellhardt – VP for Administration and Finance - Cabinet Representative

- I. Call to Order – President Bob Frederick called the meeting to order at 1:30 p.m. and introduced the members present.
- II. Approval of Minutes of Meeting #313  
Doug Case moved to approve the minutes, seconded by Michael Blackwell. Motion carried.
- III. Committee Reports
  - a. WWW Site Committee  
The committee would like to update an Employee list every six months. They plan to put a link to the camera on the Ed Center to provide a web cam shot of the Campus.
  - b. Employee Relations Committee – No report
  - c. Employee Issues Committee – No report
  - d. Policy and Procedures Committee  
The P & S Survey has been refined and will be mailed soon. The grievance procedure changes were discussed.
  - e. Salary and Fringe Benefits Committee  
The committee plans to finalize the Training Grant changes next month. Suggestions include basing grants on a percentage rather than flat dollar amounts, recognizing graduate and undergraduate tuition differences and applying grants up front for UNI course work.
- IV. Old Business – None
- V. New Business – None

VI Other Business

- a. Ella Sweigert, Program Coordinator for the Study Abroad Program, was announced as the new council member to fill the seat vacated by Nancy Bramhall. Ella will fill the vacancy for a six-month term.
- b. Bob introduced Tom Schellhardt, who is replacing Renee Romano as Cabinet Representative.
- c. Bob reminded each member to contact their proxy if they were unable to attend a meeting. If a member misses three times a year, their seat is considered vacant.
- d. P& S staff were encouraged to attend Convocation on August 24, 2003, at 4:00 p.m. Jennifer Albertsen discussed the Panther Bash to be held after Convocation, which is open to all, with food and giveaways.

VI. Adjournment

Michael Blackwell moved to adjourn the meeting, seconded by Doug Case. The meeting was adjourned at 1:50 p.m.

Respectfully submitted,  
Kris Peterson  
Career Center