

Professional and Scientific Staff Council

DIVISIONS

AF – Administration & Finance
AT – At Large
ESS – Educational & Student Services
OTP – Office of the President
UA - University Advancement
I – Instructional

Meeting No. 313
Date of Meeting: June 12, 2003
Place of Meeting: CBB 319

Meeting Convened: 1:31 p.m.
Meeting Adjourned: 2:40 p.m.

Members of the Council in Attendance:

X Dave Andersen, Phy Plant – 32213 AF
X Michael Blackwell, CME – 32250 AT
X Seth Bokelman, CSBS – 37616 I
X Nancy Bramhall, Individual Studies – 32504 I
X Doug Case, PLS – 37145 I
X Vicki Collum, Development – 36850 UA/OTP
X Karen Cunningham, Individual Studies – 32504 AT
A Dana Foster, WRC – 35859 ESS

X Bob Frederick, Career Center – 36857 ESS
X Jascenna Haislet-Carlson, Theatre – 36387 I
X Cynthia Houlson, Phy Plant – 35855 AF
X Dave Kohrs, UNI Dome – 32865 AF
X Shelley Pruess, Maucker Union – 33743 ESS
X Dennis Reimer, ITS ET – 36285 I
X Patti Rust, Registrar – 32113 ESS

Ex-Officio Member

Proxy

Others

Nick Bambach – Human Resources
Dean Shoars – Physical Plant
Bret Jacobsen – College of Business Administration

- I. Call to Order – President Bob Frederick called the meeting to order at 1:31 p.m. Everyone present introduced themselves.
- II. Approval of Minutes of Meeting #312
Doug Case moved to approve the minutes, seconded by Seth Bokelman. Motion carried.
- III. HRS Update - Nick Bambach
The Administration and Finance Divisions' Employee Recognition and Rewards Committee has been meeting weekly. In addition, six focus group sessions were held in April and May. A recognition program will soon be implemented for staff in this division.

Robin Gurien, Training and Career Development Coordinators' office has moved across the hall to Gilchrist 104.

There will be two arbitrations held on campus this summer.

- IV. Presentations and Reports - Dean Shoars – multi-modal parking/transit facility
In 1997, UNI began earnestly looking for additional parking spaces on campus and in 1998 a parking analysis was done to determine if a parking ramp located in center campus was feasible. The Gilchrist parking lot was selected as the area best suited for the ramp, but initial cost estimates were considered too expensive to move the project forward. In 2000, Senator Charles Grassley proposed to MET Transit and the University that Federal Transit Administration funds might be an option to fund a multimodal facility if UNI was open to partnering with the Metropolitan Transit Authority. The purpose of a multi-modal facility is to serve as a hub for multiple modes of transportation (vehicle, bicycle,

pedestrian), for the purpose of moving people around campus and to develop additional transit options for the metro community. Additionally, it would facilitate the reduction of vehicle traffic moving around the campus, which is pedestrian oriented, thereby reducing pedestrian/vehicle conflicts.

It was determined that requirements for a successful facility would include being easy to find for the campus visitor and would interface with both the campus shuttle and MET Transit systems. A study was completed in 2001, jointly funded by the university and the City of Cedar Falls. The project is a MET Transit project, which will be located on the university campus. To secure federal transit funds to build a multi-modal facility requires a transit system be a part of the project. The federal government allocated \$537,000 in FY01 as a project placeholder, no Federal Transit funds were allocated in FY02, but in FY03, \$1.1 million was allocated to the project for architecture and engineering.

Total cost of the facility is estimated to be \$16 million; approximately \$13.5 million from federal funds, and \$2.5 million match from UNI and the City of Cedar Falls. The consultant group that completed the initial survey, KA Associates, estimated the annual costs of operations and maintenance of the multi-modal facility at \$390,000 per year (2001 estimate).

A task force considered nine different locations. Three were selected and sent to the Cabinet. The Biology Research Complex was selected. This location would serve as an introduction to visitors on campus, and serve as a means for faculty, staff and students to access the campus.

A proposal has been requested from the public safety director and the Public Safety Advisory Committee to recommend the manner in which the multimodal facility integrates into the current parking system. Similar systems are in place at Southwest Missouri State University and Western Illinois University.

KA Associates estimated that 500,000 riders or more would use the campus transit shuttle each year. The target for new parking spaces is 1200, but final numbers will be dependent on the costs to build the facility. Hours of operation will likely be similar to the current parking system, but additional study will be done with public safety making the final recommendation. Plans will be shared across campus as soon as they are available.

V. Committee Reports

- a. WWW Site Committee – Vicki Collum
The committee will be soon be posting the Regents Staff Excellence Award winners to the web.
- b. Employee Relations Committee – Karen Cunningham
The next Meet the Pres event will be in Maucker Union Expansion A & B at noon on Tuesday, October 21st.
- c. Employee Issues Committee – Doug Case
The committee has been meeting with an employee to assist with an on-going issue.
- d. Policy and Procedures Committee – Dave Andersen
The committee will be surveying P&S employees for the purpose of a brochure describing P&S employees at UNI. Bob Frederick, Margaret Empie, Nick Bambach and Doreen Hayek have been working to review the 2000 version draft of the P&S Policies and Procedures. Copies of the grievance process from the 1985 policy, the 2000 revision, and the 2003 changes were distributed. Copies of the current grievance procedures from ISU and SUU were also distributed for reference.

e. Salary and Fringe Benefits Committee – Cindy Houlson

The committee has suggested changes to the current system to make the allocation of funds equitable to those receiving them and more convenient for those attending UNI. They are proposing that staff training grant money be applied to the U-bills of staff members at the beginning of the semester in the same manner as scholarships are applied. They are also proposing that staff training grant funds be divided up so that everyone (grad or undergrad, UNI student or non UNI student) receives the same percentage of assistance with their tuition.

VII. Old Business – Bob Frederick

Bob made a presentation to the Board of Regents on May 22nd. The focus of his presentation was that given the current budget situation, UNI employees are doing more work with less people. He gave details about how the recent budget cuts have impacted the University of Northern Iowa.

VIII. New Business

Nancy Bramhall was bid farewell, as she will be retiring June 30th. Her contributions to the P&S Council were recognized and very much appreciated. Nancy's departure leaves a vacancy on the council for a six-month term. Bob is working on notification of the replacement for her position.

IX. Other Business - none

X. Adjournment

Doug Case moved to adjourn the meeting, seconded by Michael Blackwell. The meeting was adjourned at 2:40 p.m.

Respectfully submitted,
Sandy Law
Human Resources