

Professional and Scientific Staff Council

DIVISIONS

AF – Administration & Finance
AT – At Large
ESS – Educational & Student Services
OTP – Office of the President
UA - University Advancement
I – Instructional

Meeting No. 311
Date of Meeting: April 10, 2003
Place of Meeting: CBB 319

Meeting Convened: 1:34 p.m.
Meeting Adjourned: 2:15 p.m.

Members of the Council in Attendance:

X Dave Andersen, Phy Plant – 32213 AF
X Michael Blackwell, CME – 32250 AT
X Seth Bokelman, CSBS – 37616 I
X Nancy Bramhall, Individual Studies – 32504 I
X Doug Case, PLS – 37145 I
X Vicki Collum, Development – 36850 UA/OTP
X Karen Cunningham, Individual Studies – 32504 AT
X Dana Foster, WRC – 35859 ESS

X Bob Frederick, Career Center – 36857 ESS
X Jascenna Haislet-Carlson, Theatre – 36387 I
X Cynthia Houlson, Phy Plant – 35855 AF
P Dave Kohrs, UNI Dome – 32865 AF
X Shelley Pruess, Maucker Union – 3374 ESS
A Dennis Reimer, ITS ET – 36285 I
X Patti Rust, Registrar – 32113 ESS

Ex-Officio Member

Proxy
Greg Davies

Others

Kim Schares – Human Resources
Stacey Christensen – University Marketing and Public Relations

- I. Call to Order – President Bob Frederick called the meeting to order at 1:34 p.m.
- II. Approval of Minutes of Meeting #310 –
Doug Case moved to approve the minutes, seconded by Michael Blackwell. Motion carried.
- III. HRS Update – no report
- IV. Guest Speakers
 - A. Stacey Christensen, Legislative Update
Two documents were distributed – one regarding appropriations reductions and the other a summary of Regents funding. Stacey explained that the state has significantly reduced appropriations to the Regent institutions and under-funded state mandated salary increases for the past several fiscal years. For FY04, the Iowa legislature made an agreement that the \$25 million earmarked for a cut will be restored in exchange for salary funding. Therefore, tuition revenues will be used for salary funding. Representatives Bill Dix, Ervin Dennis, and Willard Jenkins are to be commended for their persistence in bringing this issue to resolution.

Another legislative issue to be watched closely is the proposal for the Board of Regents institutions pay fees on capital assets, including state owned buildings, land and equipment, essentially a property tax. The Regent universities would be required to pay the state \$40 million a year for the use of state-owned buildings. The proposal is not likely to pass, but if did, the cost would be passed along to students as a tuition increase of an additional \$600 per year.

At this time, there is still no money for capital projects (deferred maintenance and building repair) in FY04. However, the legislators will be making capital appropriations decisions in the coming weeks.

B. Michael Blackwell, Strategic Planning Review Committee update – report next month

V. Committee Report

A. WWW Site Committee – Vicki Collum

The committee met to discuss changes made to the web site and a calendar of tasks was assigned.

B. Employee Relations Committee – Karen Cunningham

The committee is working on the Regents Staff Excellence award. The deadline for nominations is Monday 4/14. Bob reported that new P&S Council letterhead and envelopes have arrived for correspondence.

C. Employee Issues Committee – Doug Case

The committee has met with one individual in the past month and another one is scheduled for Monday this month.

D. Policy and Procedures Committee – no report

Bob Frederick noted that the comprehensive survey of professional staff on campus will be handled by this committee. The P&S Handbook committee will need more time to meet before submitting the revised handbook to the council.

E. Salary and Fringe Benefits Committee – Cindy Houlson

The committee met on April 2nd. Bob was in attendance at this meeting to explain the P&S Council vote to reject the Salary and Fringe benefits original recommendation and to answer any concerns that members had from the outcome. The committee is also reviewing Staff Training Grant disbursement procedures. Alternatives for reimbursement are being considered.

Bob Frederick distributed copies of the letter to President Koob regarding the P&S Council recommendation for allocation of the FY04 salary increase.

VI. Old Business – Bob Frederick

Bob reported that the special session held on March 24th was good. Bob also met with Renee Romano and Robert Koob who understand the depth and breadth of the discussions and appreciate the perspectives of the various P&S employees.

The special session minutes were approved by Doug Case, seconded by Seth Bokelman.

The Health and Safety Committee's final draft of the smoking policy recommendation will be sent forward. Their recommendation is that one handicapped accessible entrance at each building be used as a smoking area.

VII. New Business - none

VIII. Other Business - none

IX. Adjournment – Vicki Collum moved to adjourn the meeting, seconded by Doug Case. The meeting was adjourned at 2:15 p.m.

Respectfully Submitted,
Sandy Law
Human Resources