

DIVISIONS

AF – Administration & Finance
AT – At Large
ESS – Educational & Student Services
OTP – Office of the President
UA - University Advancement
I – Instructional

Meeting No. 304
Date of Meeting: September 12, 2002
Place of Meeting: Gilchrist 207

Meeting Convened: 1:35 p.m.
Meeting Adjourned: 2:20 p.m.

Members of the Council in Attendance:

Dave Andersen, Phy Plant – 32213 AF
 Nancy Bramhall, Individual Studies – 32504 I
 Michael Broshears, Acad Advising – 36023 ESS
 Doug Case, PLS – 37145 I
 Vicki Collum, Development – 36850 UA/OTP
 Karen Cunningham, Individual Studies – 32504 AT
 Sharon Drachenberg, ITS – 32436 AT
 Dennis Hayes, Phy Plant – 37653 AF

Randy Hayes, ITS – 37473 I
 Dave Kohrs, UNI Dome – 32865 AF
 Theresa Kouri, Comm. Disorders – 32542 I
 Bob Frederick – Career Center - 36857 I
 Shelley Pruess, Maucker Union – 33743 ESS
 Dennis Reimer, ITS ET – 36285 I
 Patti Rust, Registrar – 32113 ESS

Ex-Officio Member

Nick Bambach – Human Resources

Proxy

Others:

Laura Rodgers – Communicative Disorders

- I. Call to Order - President Randy Hayes called the meeting to order at 1:35 p.m. All those present introduced themselves.

President's Prerogative - Randy attended Governors press conference on August 28th and also the UNI Convocation the same day. He commented that Carl Boyd, the Convocation speaker, gave a very good message. Dennis Reimer indicated that the Convocation program is scheduled to run on September 30 at 7:00pm. It will be on Mediacom channel 18 in Cedar Falls and channel 99 on CFU.

Governor Vilsack will be on the UNI campus Tuesday, September 17th. Randy Hayes will be attending the Staff Excellence Award Presentation in Iowa City on September 18th.

Randy shared an article regarding Iowa States' P&S Council, which is working on "community building" within the university. Randy mentioned the many efforts underway at UNI which could also be considered building the university community. In addition, the article mentioned the ISU Council's desire to strengthen their staff professional development program. ISU currently has \$5,000 per year budgeted for these types of endeavors compared to the \$36,210 budgeted at UNI for the Staff Training Grant Program.

Randy reminded the committee chairs to be thinking about their final report for the year. These are due at the December Council meeting.

- II. Approval of Minutes of Meeting #303 – Nancy Bramhall moved to approve the minutes, seconded by Doug Case. Motion approved.
- III. Presentations and Reports - none
- IV. Committee Reports
 - A. WWW Site Committee – Vicki Collum
Vicki stated that information regarding the "Meet the Pres" Event taking place on Oct 15th has been posted on the P&S Council website.

B. Employee Relations Committee – Sharon Drachenberg

Sharon reminded everyone that the “Meet the Pres” Event will be held at noon on October 15th, and that people are encouraged to meet at 11:30 a.m. President Koob will be discussing the budget. She also encouraged everyone to send e-mail to their constituents to remind them to attend this event.

C. Employee Issues Committee – Dennis Hayes

This committee recently met and worked on three separate issues. The issues were concerning a PDQ, work hours, and employment.

D. Policies and Procedures Committee – none

E. Salary and Fringe Benefits Committee – Michael Broshears

This committee met recently and discussed issues relating to committee membership.

V. HRS Update – Nick Bambach

Robin Gurien, UNI Training and Career Development Coordinator, is back from leave. This fall she will focus on training in various departments across campus.

AFSCME negotiations for 2003-2005 will begin in September and Faculty negotiations will begin in November.

Nick Bambach, Human Resources Director, recently held coaching sessions for various UNI departments.

He answered questions concerning the current AFSCME situation. At this point in time, a plan has not been finalized for this group to provide AFSCME’s share of the shortfall. In the case of layoffs, these plans would require approval by the governor.

He spoke about the possibility of UNI going to a 17-week (from a 15-week) calendar and how this would impact employee wages and/or benefits. This issue will be discussed at the next P&S Council meeting. The Registrar’s office has information about this issue on their homepage.

VI. Old Business

Dennis Hayes reminded everyone to attend the Presidents’ Picnic on Saturday, September 14th, from 11:30 a.m. to 1:30 p.m.

VII. New Business

A. Announce Nominating/Election Committee

The election committee members are Karen Cunningham (Chair), Patty Rust, Michael Bobeldyk and Doug Case. The P&S Council election will take place the first full week in November.

VIII. Other Business

There was discussion concerning safety procedures for UNI staff who work on College Hill during homecoming festivities. Dennis Hayes will check into policies and procedures that may be in place for these events.

IX. Adjournment

Doug Case moved to adjourn the meeting, seconded by Vicki Collum. The meeting was adjourned at 2:20 p.m.

Respectfully submitted,
Sandy Law
Human Resources