

## Professional and Scientific Staff Council Minutes

### DIVISIONS

AF – Administration & Finance  
AT – At Large  
ESS – Educational & Student Services  
EAP – Exec Asst to the President  
UA - University Advancement  
I – Instructional

Meeting No. 296  
Date of Meeting: January 17, 2002  
Place of Meeting: CBB 319

Meeting Convened: 1:33 p.m.  
Meeting Adjourned: 2:07 p.m.

### Members of the Council in Attendance:

<u>X</u> Dave Andersen, Phy Plant – 32214 AF	<u>X</u> Randy Hayes, ITS – 37473 I
<u>X</u> Nancy Bramhall, Individual Studies – 32504 I	<u>X</u> Dave Kohrs, UNI Dome – 32865 AF
<u>A</u> Michael Broshears, Acad Advising – 36023 ESS	<u>X</u> Theresa Kouri, Comm. Disorders – 32542 I
<u>X</u> Doug Case, PLS – 37145 I	<u>X</u> Steve Larson, Hum & Fine Arts – 37349 I
<u>X</u> Vicki Collum, Development – 36850 UA/EAP	<u>X</u> Shelley Pruess, Maucker Union – 33743 ESS
<u>X</u> Karen Cunningham, Individual Studies – 32504 AT	<u>X</u> Dennis Reimer, ITS ET – 36285 I
<u>X</u> Sharon Drachenberg, ITS – 32436 AT	<u>X</u> Patty Rust, Registrar – 32113 ESS
<u>X</u> Dennis Hayes, Phy Plant – 37653 AF	

### Others Present:

Nick Bambach – Human Resources  
Mike Bobeldyk – Maucker Union

- I. Call to Order - President Randy Hayes called the meeting to order at 1:33 p.m.
- II. Introductions - This was the first P&S Council meeting for five new council members, so all those present introduced themselves.
- III. Approval of Minutes of Meeting #295 - Because revisions were not available, approval of the minutes was postponed until the meeting on February 14, 2002.
- IV. Selection of Proxies – Randy distributed a sheet for each Council member to list their proxy.

He also distributed copies of a recent newspaper article regarding the decision by Principal Financial Group to become a publicly held company. This action will help the three state universities keep their health insurance costs in check. The interest generated will be siphoned off to help the universities cover the costs of health and life insurance, and long-term disability for employees at U of I, Iowa State and UNI. UNI will have \$10 million invested on its behalf. Human Resources will report on this issue as more information becomes available.

Randy distributed copies of House File 2061, a legislation bill. He reminded everyone that personal comments and letters to state legislators should be sent on non-university stationery; and emails should not be sent via the UNI email system, but via staff members' outside Internet service provider.

- V. Presentations and Reports
  - A. MEMFIS Project Update - none
- VI. Committee Reports – There were no committee reports because committees have not organized as yet. He distributed the P&S Council 2002 goals/issues list that was compiled from the annual retreat.
  - A. WWW Site Committee
  - B. Employee Relations Committee
  - C. Employee Issues Committee
  - D. Policies and Procedures Committee
  - E. Salary and Fringe Benefits Committee

F. Committee preference & alternate due Wednesday, January 23rd.

VII. HRS Update – Nick Bambach

Nick announced that Regina Smith, Human Resources Generalist, has left UNI for other employment. This position will be filled as soon as possible. Human Resources' Training and Career Development Coordinator will soon be having twins, so there may be less training programs this spring while she's on FMLA.

The VP Administration and Finance search continues with 33 resumes received so far. The search closes on January 25. It is the goal to have the position filled by April of this year.

The Cabinet has decided to suspend the P&S supplement to resume form, and it is no longer in use.

VIII. Old Business

A. Motion to delete/destroy election documents & electronic files

Doug Case moved to delete and destroy election documents and electronic files, seconded by Steve Larson. Motion carried.

B. Taser Issue Update – Randy Hayes

After approval by the three state university presidents, the Board of Regents also approved the request for state university Public Safety officers to carry air tasers. Public Safety Director Dave Zarifis extended thanks to the P&S Council for their support for this issue.

C. ERIP – Dennis Hayes

An Ad Hoc committee has been meeting regarding the Early Retirement Incentive Program. Members of this committee are Doreen Hayek, Dennis Hayes, Jane Close, Louise Sandvold, David Glime, Ron Hall, and Randy Hayes. The current program will be void on June 30, 2002 with a two-year extension. of the current plan for staff who will be age 57 with 15 years of service by June 30, 2002. Drafts of ERIP plans will be submitted by Campus Voices Ad Hoc Committee, Faculty Senate and Human Resources. Dennis noted that President Koob will have these three proposals to look at before finalizing a proposal. The P&S Council would like to examine drafts of ERIP plans from U of I and Iowa State. At the present time, no plans have been drafted at these two state universities.

IX. New Business

A. Campus Advisory Group/Campus Voices

Campus Voices has been an informal group on campus composed of Merit, Faculty, P&S, and Supervisory & Confidential employees, and student representatives. A proposal to create an officially-recognized Campus Advisory Group is being drafted. As this proposal progresses, the Council will be kept informed, and will have an opportunity to determine the level of Council support for the proposal.

X. Other Business - none

XI. Adjournment – Sharon Drachenberg moved to adjourn the meeting, seconded by Vicki Collum. The meeting was adjourned at 2:07 p.m.

Respectfully submitted,  
Sandy Law  
Human Resources