

## P&S Council Minutes

### DIVISIONS

AF – Administration & Finance  
AT – At Large  
ESS – Educational & Student Services  
EAP – Exec Asst to the President  
UA - University Advancement  
I – Instructional

Meeting No. 294  
Date of Meeting: November 8, 2001  
Place of Meeting: Gil 207

Meeting Convened: 1:32 p.m.  
Meeting Adjourned: 2:28 p.m.

### Members of the Council in Attendance:

X Shelley Pruess, Maucker Union – 33743 ESS  
A Ron Camarata, Biology – 32247 I  
X Nancy Lindgard, Residence – 36191 ESS  
P Doug Case, PLS – 37145 I  
X Michael Broshears, Acad Adv – 36023 ESS  
A Sharon Drachenberg, ITS – 32436 I  
X Randy Hayes, ITS – 37473 I  
X Nancy Bramhall, Individual Studies – 32504 I

X Doreen Hayek, ITS-TS – 37300 AT  
X Maxine Davis, IRTS – 33339 I  
X Dave Andersen, Phy Plant – 32214 AF  
X Dave Kohrs, UNI Dome – 32865 AF  
X Dennis Hayes, Phy Plant – 37653 AF  
A Jean Carlisle, VP Univ Adv – 43487 UA/EAP  
P Theresa Kouri, Comm. Disorders – 32542 I

### Others Present:

Nick Bambach – Human Resources  
Michelle Byers – Human Resources  
Jan Flick – Human Resources  
Morris Mikkelsen – Facilities Planning  
Mike Mixsell – Provost Office  
Kim Schares – Human Resources

### Proxy:

Michelle Thompson  
Steve Larson

- I. Call to Order – President Randy Hayes called the meeting to order at 1:32 p.m.
- II. Approval of Minutes of Meeting #293 – A correction was made to Section V.D. to read, “A special thank you was given to **Carol Morris** who took minutes and kept the committee on task.” Also a correction to Members of the Council in Attendance to read “Doug Case – **PLS**”. Dave Andersen moved to approve the minutes as corrected, seconded by Michael Broshears. Motion approved.
- III. President’s Prerogative – Randy Hayes  
Randy informed the Council of an invitation for nine P&S representatives to meet for dinner with the Board of Regents on November 14<sup>th</sup>, while the Board is meeting on the UNI campus. Unfortunately, the dinner had to be cancelled, but Randy indicated his appreciation for the Board’s offer to meet and discuss issues with P&S staff; and he hoped another such occasion could be scheduled in the near future.

There had been a question from P&S staff regarding news reports of the Board of Regents’ meetings costing \$90,000 each. The reports indicated the Board would be canceling certain meetings to save money. In a query to the Board Office, it was learned the amount was a gross dollar amount including salaries of those who attend, preparatory costs, as well as the actual costs. In canceling Board meetings, a much smaller amount than the gross amount would be saved.

Randy mentioned the January 10<sup>th</sup> P&S Council Retreat, and provided an overview of some of the activities and items to be discussed. He encouraged Council members to be thinking about the methods involved in bringing issues before the Council, including preparatory work, etc.

IV. Presentations and Reports:

A. MEMFIS Update – none

B. Campus Construction Update – Morris Mikkelsen

Morris gave an update on campus construction projects. Work has begun on the addition to McCollum Science Hall. This addition will be located on the west side of the existing building and will take the space of the previous parking lot. There will be a plaza area to the west of the finished addition and a tunnel will connect the addition to the Greenhouse.

The first phase of the steam distribution/tunnel system will be bid for construction this summer. The second phase of construction on the university side of Hudson Road will begin next summer.

Maucker Union addition will be bid this spring for construction to begin in the summer. Additions to the present structure will be built along the south, east and northwest sides. The northwest entrance will be on grade (no stairs), and the east section will have several levels with a corridor connecting it to Lang Hall. The east addition will house the Center for Multicultural Education, International Services and student offices.

A new PVC roof is being bid for the UNI Dome. Construction will last from approximately March to September 2002.

The university is going to the Board of Regents to request selection of a consultant to plan the new sports arena. Construction will begin in 2003. The exact location has not yet been determined.

Total renovation to the Towers dining center is scheduled for 2003.

30<sup>th</sup> and 31<sup>st</sup> streets by married student housing will become one-way streets this summer. It is hoped that this will help to alleviate through-traffic in this area.

The Foundation is currently doing a feasibility study on the South Campus development. The preserve area of the development will be maintained with walkways through it. Housing units will be built around the preserve and a hotel/convention center will be built along the southeast corner of the development.

A West Campus master plan has been developed which calls for further development of fields, parking areas, and the arena. After the concept is approved, construction would follow the overall plan.

The MET transit project continues to be in the funding process. The location being considered is south of University Avenue.

Because of state budget cuts, building repairs have been reduced for this year to only emergency type items.

Morris encouraged everyone to use Facilities Planning new website located at <http://www.vpaf.uni.edu/facplan>

V. Committee Reports

A. WWW Site Committee – Nancy Lindgard

Voting for new P&S council members is currently taking place on line.

B. Employee Relations Committee – none

C. Employee Issues Committee – none

D. Policies and Procedures Committee – none

E. Salary and Fringe Benefits Committee – Michael Broshears

The committee met to discuss the P&S follow up salary survey to Deans, Directors and Department heads. This survey will go on line as soon as it is finished.

Nominating Committee – Doug Case

Proxy Steven Larson reported that voting is continuing through Friday, November 9<sup>th</sup>. Votes will be counted shortly thereafter.

VI. HRS Update – Nick Bambach

The search committee for the Vice President for Administration and Finance has begun meeting. Advertisements for the position will begin in early December.

Responding to a question from P&S Council President Randy Hayes, Nick reported that to the best of his knowledge, the Staff Training Grant would be funded in FY03. There are no guarantees, however, given the volatile budgeting climate.

VII. Campus Voices Update – Retirement Issues - Doreen Hayek

Campus Voices has met two times since the last P&S Council meeting. Doreen encouraged everyone to attend the Board of Regents meeting on the UNI Campus (Commons) on November 14 & 15. The Board of Regents list of principles were read and will be on the docket for approval at the November BOR meeting. Campus Voices will be working with Human Resources on a draft of the new UNI retirement program.

VIII. Old Business – It was reported that the Student Senate gave their approval on November 7<sup>th</sup> of Campus Safety's proposal to carry M-26 air tasers.

IX. New Business – There was discussion about interest in having a P&S Council member social. It was suggested that a good time to have a social would be after the new council members come on board.

X. Adjournment – Nancy Bramhall moved to adjourn the meeting, seconded by Nancy Lindgard. The meeting was adjourned at 2:28 p.m.

Respectfully submitted,  
Sandy Law  
Human Resources