

# University of Northern Iowa

## INSTITUTIONAL MATCHING FUNDS APPLICATION FOR GRANT AND CONTRACT PROPOSALS AND AWARDS

(Form Tip: Click on or tab to shaded data entry fields)

1. Applicant Name: \_\_\_\_\_
2. Department: \_\_\_\_\_
3. Dates during which matching funds are requested (mm/dd/yy) : From: \_\_\_\_\_ To: \_\_\_\_\_
4. Total amount of matching funds requested: \$ \_\_\_\_\_  
Anticipated expenditures to June 30 of:  
1<sup>st</sup> fiscal year: \$ \_\_\_\_\_  
2<sup>nd</sup> fiscal year: \$ \_\_\_\_\_  
3<sup>rd</sup> fiscal year: \$ \_\_\_\_\_  
4<sup>th</sup> fiscal year: \$ \_\_\_\_\_  
5<sup>th</sup> fiscal year: \$ \_\_\_\_\_
5. Title or short description of the sponsored project for which matching or cost-sharing funds are sought:  
\_\_\_\_\_
6. External funding agency: \_\_\_\_\_
7. Amount of external funds requested of or awarded by sponsor: \$ \_\_\_\_\_
8. Approximate date proposal was or will be submitted to sponsor (mm/dd/yy): \_\_\_\_\_
9. Approximate date sponsor's funding decision is expected or was received (mm/dd/yy): \_\_\_\_\_
10. Is a specified amount or percent of cost-sharing REQUIRED by the sponsor's *written* application guidelines or award terms and conditions?  Yes (amount or percent \_\_\_\_\_)  No
11. If not "required", do sponsor's *written* guidelines encourage voluntary cost-sharing?  Yes  No
12. As much as reasonable, identify below or attach a listing of expenditure items and amounts for which institutional matching or cost-sharing is requested.
13. Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**(SUBMIT FORM DIRECTLY TO: Ed Ebert, Graduate College, Campus Zip 0135)**

University of Northern Iowa  
**INSTITUTIONAL MATCHING FUNDS PROGRAM**

The Graduate College administers a fund on behalf of the Vice President and Provost which provides a limited amount of matching or cost-sharing funds for externally funded grants and contracts. Often, cost sharing expenditures can be contributed from departmental resources in the form of in-kind or “soft” contributions such as currently budgeted staff time and associated fringe benefits diverted to a sponsored project at no cost to the sponsor.

Faculty and staff needing a cash or “hard” match are invited to submit a Matching Funds Application for Grants and Contracts to the Graduate College as early as possible in the grant or contract proposal development process. Although a concerted effort will be made to do so, the Graduate College and the VP and Provost cannot guarantee that a matching funds decision will be made prior to the sponsor imposed deadline for submitting a grant or contract proposal. Uncommitted institutional matching funds should be omitted from the proposal or other funding should be sought to replace it if the matching funds application is eventually denied or only partially funded.