

ITS Implementing New Email System in March

February 28, 2007

The UNI migration to Collaboration Suite has been postponed until after the March Board of Regents meeting. Campus email will be unavailable beginning at 5 p.m., Friday, March 23. The new system will be made available hopefully, by the start of the business day on Monday, March 26. Email received during the conversion will be delivered once the new system is up and running. Faculty, staff, students and emeritus employees will have improved email capabilities, and email quotas will increase for students.

The current Web-based email options (Mailman & MailSpinner) will be replaced by two new full-featured Web mail clients. Those currently **using Thunderbird, Outlook or another desktop email client will need to change a couple settings after conversion is complete in order for those clients to continue working. All email users will be required to create a new password for Collaboration Suite through MyUNIVERSE.** For more information and status updates, visit <http://www.uni.edu/its/collab>.

Initial Plan Details

UNI will migrate all existing email accounts to a new email system, Collaboration Suite, the weekend of March 23. Campus email will be unavailable beginning at 5:00 pm Friday, March 23. The new system will be made available as soon as possible but anticipated by the start of business on Monday, March 26. Email received during the conversion will be delivered once the new system is up and running. This new system will provide all UNI faculty, staff, students, and emeritus employees with improved email capabilities, and email quotas will increase for all students.

The current Web-based email options (Mailman & MailSpinner) will be replaced by two new full-featured Web mail clients. Each of the new clients has features that will provide users with functionality more comparable to those found in Thunderbird and Outlook. Those currently using Thunderbird, Outlook or another desktop email client will need to change a couple settings after conversion is complete in order for those clients to continue working.

All email users will be required to create a new password for Collaboration Suite through MyUNIVERSE after conversion is complete. For more information and status updates please see <http://www.uni.edu/its/collab>.

The Collaboration Suite project is migrating email from our current system to Collab Email.

The following items will be transferred to Collab Email automatically, no individual action required:

- All active email accounts as of March 23rd
- The contents of every email user's INBOX
- Email aliases i.e. Viviana.Dragu@uni.edu for the user dragu
- Automatic Forwarding to another email address (i.e. forwarding of their UNI email to Gmail or Yahoo)

The following items will **not** be transferred to Collab automatically, individuals will need to address these items themselves after conversion:

- The contents of any other server side email folders. Users will need to use the folder conversion tool to transfer the contents of server side email folders besides their INBOX.
More information on the folder conversion tool is coming.
- Auto-reply or vacation messages
- Server side signatures
- Mailing lists will remain where they are for the time being. Thus, mailing list management will not change.
For more information on Mailing lists click [here](#)

Below are the details of the Collab Email implementation plan:

1. UNI email becomes unavailable at 5pm Friday, March 23rd
2. Mailman and Mailspinner applications are shutdown
3. User access to our current email cluster is shutdown
4. ITS works on moving email to Collab
5. Setup new Collaboration Suite portal in MyUNIVERSE
6. ITS will point UNI web pages to the new web-based email clients
7. By the open of business on March 26; let users setup new email passwords in MyUNIVERSE and allow access to Collab email