Student Computer Fee - Allocation Guidelines: FY13-FY14

Technology Guideline

1) The fee may be used for any technology-related expenditure that directly benefits students.

a) Technology facilities renovations or remodeling shall be scheduled according to the standard procedure and prioritization for all renovations and remodeling requests. Funding may come from General Education Funds (such as Building Repair), private gifts, or the student computing fee.

b) All black and white regular laser printing in student computer facilities of units receiving a computer fee allocation shall be paid for from this fee and students shall not be charged additionally. Each unit shall monitor printing to assure resources are not wasted.

c) Each academic college, the library, ITS, and continuing education may use its computing fee allocation to pay for up to 50% of the salary each of one or two technology support staff persons. Changes in allocation would be approved using a process similar to item 2 below.

d) The special allocation portion of the student computing fee may be used to cover up to 50% of one professional programming staff person to work on student, web-based programming applications.

2) All funds shall be held by the Chief Information Officer who shall release them upon receipt of a brief (one page) proposal with significant student input outlining the proposed use of the funds consistent with the university technology vision and strategic plan, especially addressing how the proposal impacts students. In addition, at the end of the fiscal year each recipient shall submit a brief (one page) summary of how the funds were used and how they benefited students.

3) A single amount shall be allocated to Academic Affairs where the Provost and deans shall decide among themselves on the most appropriate distribution to the four academic colleges and the library.

4) A fee of $252 for FY2013 (Effective Date: July 2012) was approved by the Board of Regents on December 8, 2011. The fee proposed to the President shall be increased for FY2014 (Effective Date: July 2013) by the amount resulting from multiplying the Higher Education Price Index (HEPI) by the FY 2013 fee. The fee shall be allocated proportionately as follows, with the exceptions that $4,000 shall first be allocated for the upkeep of each ICN room on campus and $35,000 shall be allocated to the upkeep of technology presentation capabilities in large lecture halls (100 or more students), up to 20% for campus network upgrades and up to 7% for eLearning and associated technologies:

a) 67% for the four academic colleges and the library

b) 23% for ITS

c) 10% for Special Allocations

5) These guidelines shall be reexamined in Spring 2014 for the fiscal years 2015-16.

6) These guidelines may be reexamined, as the President?s Cabinet deems necessary.

Approved by the SCAC ? February 15th, 2012; Revised by the cabinet ? September 24th, 2012

Source URL: http://www.uni.edu/its/policies/student-computer-fee-allocation-guidelines-fy13-fy14