

ITS-Educational Technology—Schedule of Free[©] Computer Workshops

Sept., 2009

Visit our
Technology ‘n’ Training
website and click on any work-
shop title to see a description:

www.uni.edu/its/et/tnt

Reservations are required.

*Call 273-2309 to make a reservation
or for further information.*

Most workshops assume *some* prior
knowledge of computers, and pertain
to both Macintosh and Windows
computers.

Where?

Unless otherwise noted, workshops
are held in the ITS-ET training lab
located in 138 **ITTC (Innovative
Teaching and Technology Center—
the former East Gym)**. Watch for
signs directing you to the correct
room.

*Be sure to watch My Universe News
or UNonline for announcements of
changes and special workshops!*

Monday	Tuesday	Wednesday	Thursday	Friday
	1 11:00-12:50 Word 1 1-1:50 2-2:50 3-3:50 4-4:50 eLearning (WebCT) for Students	2 9:00-10:50 Word 1	3 11:00-12:50 Word 2* 2:00-3:50 Creating Web Pages 1	4
7 Labor Day	8 11:00-12:50 Excel 1 2:00-3:50 Creating and Editing Digital Images	9 9:00-10:50 Word 2*	10 11:00-12:50 Excel 2* 2:00-3:50 Creating Web Pages 2*	11
14 9:00-10:50 Excel 1	15 11:00-12:50 Word 3* 2:00-3:50 Creating Web Pages 3*	16 9:00-10:50 Excel2*	17 11:00-12:50 PowerPoint 1 2:00-3:50 Creating Materials for the Web	18
21 9:00-10:50 Word 3*	22 11:00-12:50 PowerPoint 2* 2:00-3:50 Intro to Dreamweaver*	23 9:00-10:50 PowerPoint 1	24 11:00-12:50 OneNote 2:00-3:50 Intro to Fireworks*	25
28 9:00-10:50 PowerPoint 2*	29 11:00-12:50 Makeup Session 2:00-3:50 Google Tools	30 9:00-10:50 OneNote	October 1 11:00-12:50 Creating web Pages 1 2:00-3:50 Makeup Session	2

*Workshops with an asterisk have prerequisites—be sure to ask!

© ITS-ET’s workshops are free for all currently enrolled students, staff, and faculty of the University of Northern Iowa.
Others may attend for a modest fee; please call the Educational Technology office, 273-2309, for further information.

Many of these workshops may also be taken for undergraduate credit.

Please visit our website or call 273-2309 for details.