

Simple instructions for using Kompozer

(These instructions don't *exactly* follow the workshop, but the concepts are the same.)

Launch Kompozer

Close Site manager

Click in the new window

Create a very, very simple home page

Put some items on the page.

Center everything on this page

Click center align button

Tap Enter a few times to gain some space at the top

Type the text you want to display

Welcome to My Classroom Website

Tap Enter a few times

Insert a HR

Tap Enter a few times

Create links by typing **Home | Curriculum | Resources | About**

Insert another HR

Format the text

Select the first two lines

From the formatting menu choose Heading 1 to make that text very large & bold

Select the line of text for the links, change the font to Arial, make it bold, and increase the size by clicking the larger font size button twice.

Click in a white area to deselect the text

Double click on Home

Click the link button on the composition toolbar; for the link location enter index.html

Double click curriculum, click the link button on the composition toolbar; for the link location enter curriculum.html

Double click Resources, click the link button on the composition toolbar; for the link location enter resources.html

Double click About, click the link button on the composition toolbar; for the link location enter about.html

Click below the lower HR

Type This page maintained by[your name]. Tap Enter. For more information contact me. Tap Enter.

Type This page last updated on [today's date].

Click Save. Name the page Home (with a capital H—this is a title not a file name), click OK

In the save as dialog box name the file index.html and make sure it is going into the website folder at the same level as the images folder & other folders. Click Save.

You now have a very plain web page. You can preview it by clicking the Preview button at the bottom of the screen.

You can make it a little less plain by applying a background color.

Click on the Normal button at the bottom of the screen.

From the format menu choose Page colors and background.

Click Use custom colors. Choose a background color.

Look at how the text appears on the new background, and adjust it if necessary. Make it white to contrast with the dark background. Make the link text white, and the visited link text grey. Click OK.

Save your page.

Click Preview again to see how it looks.

You now have a very simple home page—it is **really** plain!