

# ITS-Educational Technology—Schedule of Free<sup>☺</sup> Computer Workshops

Dec., 2008

Visit our  
**Technology ‘n’ Training**  
website and click on any work-  
shop title to see a description:

[www.uni.edu/its/et/tnt](http://www.uni.edu/its/et/tnt)

**Reservations are required.**

*Call 273-2309 to make a reservation  
or for further information.*

Most workshops assume *some* prior knowledge of computers, and pertain to both Macintosh and Windows computers.

## Where?

Unless otherwise noted, workshops are held in the ITS-ET training lab located in 138 ITTC (Innovative Teaching and Technology Center—the former East Gym). Watch for signs directing you to the correct room.

*Be sure to watch UNOnline or My Universe News for announcements of changes and special workshops!*

Monday	Tuesday	Wednesday	Thursday	Friday
1 10-11:50 Intro to Fireworks *  2-3:50 Powerpoint 2*	2  12:30-2:20 Intro to Fireworks *	3 10-11:50 Google Tools  2-3:50 OneNote	4  12:30-2:20 Google Tools	5
8 10-11:50 Make-up session  2-3:50 Make-up session	9  12:30-2:20 Make-up session	10 10-11:50 Make-up session  2-3:50 Make-up session	11  12:30-2:20 Make-up session	12
15  Finals Week	16  Finals Week	17  Finals Week	18  Finals Week	19  Finals Week
22	23	24	25  <b>Merry Christmas!</b>	26  University Holiday
29	30	31	January 1, 2009  <b>Happy New Year!</b>	2

## **\*Workshops with an asterisk have prerequisites—be sure to ask!**

☺ ITS-ET's workshops are free for all currently enrolled students, staff, and faculty of the University of Northern Iowa. Others may attend for a modest fee; please call the Educational Technology office, 273-2309, for further information.

**Many of these workshops may also be taken for undergraduate credit.**

**Please visit our website or call 273-2309 for details.**