

SHEENASUCKROW

OBJECTIVE

To obtain a position in January 2009 that will further my career in graphic communications and enhance my skills.

EDUCATION

Graphic Communications, University of Northern Iowa, 2005-Present

- Cumulative GPA: 3.83
- Dean's List 2005-Present

EXPERIENCE

COPYWORKS - CEDAR FALLS, IA

MAY 2008 - PRESENT

Customer Service Representative

- Assist customers with project layouts, scaling, and finishing
- Use binding, cutting, folding, and punching machines
- Help customers with copying needs, faxing, and various print projects
- Train new employees on various machinery

FORM-I - WAVERLY, IA

JULY 2007 - JANUARY 2008

Intern

- Enter and organize past projects into one searchable database
- Assist in putting together final projects
- Learn and assist with design programs
- Update marketing materials

WAL-MART - DECORAH, IA

MAY 2006 - JUNE 2007

Sales Associate

- Work Lawn and Garden and Health and Beauty departments
- Stock and organize shelves with merchandise
- Organize, water, and maintain plants
- Help customers with questions and information

PIAZZA DINING CENTER - CEDAR FALLS, IA

2005 - PRESENT

Dining Service Assistant

- Prepare various types of meals for students and faculty
- Clean work space after shifts
- Serve meals to customers

SOFTWARE SKILLS

Microsoft Word
Adobe Photoshop
Dreamweaver

PowerPoint
Adobe InDesign
Flash

Adobe Illustrator
Adobe Bridge