# Shannon M. Halbach

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**Education:** **University of Northern Iowa** **Cedar Falls, IA**
Bachelor of Arts in Graphic Communications
Anticipated Graduation Date: May 2008
University of Northern Iowa, Cedar Falls, IA

**Achievements:** Mayo Clinic Scholarship – 3 Years
Worked 30hrs/wk while in school to pay for college expenses

**Experience:** **Subway Sandwiches and Salads** **Cedar Falls, IA**
November 2005 to Present
Manager, Sandwich Artist
Prepare and serve food, cashier, train new employees, handle customer's concerns, weekly paper work, inventory, order, and deliveries

**Intramural Basketball Official** **Cedar Falls, IA**
January 2005 to Present
Referee intramural basketball games for the University of Northern Iowa Recreational Center

**Cedar River Country Club** **Adams, MN**
January 2005 to December 2006
Bartender
Prepare and serve food and drinks, open and close clubhouse, handle money

**Computer Skills:** Photoshop, Dream Weaver, InDesign, QuarkXpress
Microsoft Office- Word, Excel, Access, PowerPoint, Outlook

**References:** Available upon request.