

Emily K. Boyd

3223 Scenic Drive #8 • Cedar Falls, Iowa 50613 • 515.836.8276 • emilykboyd@mac.com

Education

- University of Northern Iowa, GPA: 3.76; Cedar Falls, Iowa
• Bachelor of Arts Degree in Graphic Communications December 2007
- Iowa Central Community College, GPA: 3.89; Fort Dodge, Iowa
• Associate of Arts Degree May 2006
• Associate of Arts and Science Degree in Web Technology May 2006
- South Hamilton High School, GPA: 3.81; Jewell, Iowa
• Diploma; May 2004

Related Experience

- The Village Gate Communications, *Assistant Designer* November 2006 - Present
• Designed and laid out magazine articles, books for publishings, email blasts, banner ads, advertisements and marketing material for Peregrine Financial Group, W&A Publishing, and Stocks, Futures and Options magazine.
- GeoTREE/University of Northern Iowa Geography, *Web and Print Designer* August 2006 - May 2007
• Designed web site, logos, and print material.
- GeoLearning, *Quality Assurance Intern* May 2006 - August 2006
• Summer intern testing the GeoNEXT and GeoMaestro software, web sites, and checking functionality.
- Iowa Central Community College, *Media Design/Clerical* August 2004 - May 2006
• Provided general office support by filing reports, entering data, sending letters, and making recruit calls; Designed the Cross Country and Track & Field Media Guides using Adobe PageMaker, Macromedia Fireworks, and Quark XPress.
- Expressions by Em, *Freelance Web, Graphic, Print, and Multimedia Design* August 2004 - Present
• Worked with clients to design and accommodate their businesses and needs.
- Luxuron Lighting - Meyer Mechanical
- Celebrate Recovery - Earth Software Company
- Laura's Cabinet Gallery - Eddie Peterson
- Thunder Road Embroidery - Little Friends Preschool
- Country Gallery, *Web Maintenance* January 2003 - Present
• Updated site content while maintaining owner's design.

Skills

- Knowledge in both Mac and PC
- Search Engine Optimization
- Cascading Style Sheets
- Video Editing and Video Photo Slide Shows
- Detail Oriented and Quick to Learn
- Static and Dynamic Web Site Development
- Time Management Skills and Punctuality
- Four Years Foreign Language - Spanish

Software Competencies

- Adobe--Photoshop, ImageReady, Illustrator, InDesign, GoLive, PageMaker, Premiere Pro, InCopy
- Macromedia--Dreamweaver, Fireworks, Flash
- Microsoft Office--Word, Excel, Access, Powerpoint
- Database Driven Web Sites using ASP and HTML Web Sites
- Quark XPress
- CorelDraw
- Microsoft Server 2003

Certifications

- Adobe CISCO Certified Web Designer, May 2004
- OSHA 30 Hour Training, December 2006

Honors and Awards

- Academic All American; 2004, 2005
- Distinguished Academic All American; 2005, 2006
- Dean's List; 2007
- All USA Academic Team Nomination; 2005
- President's List; 2004, 2005, 2006
- Okoboji Entrepreneurial Institute; 2007

References

Available upon request