

Registration Procedures

I. Complete an order form indicating the events you would like to attend. Indicate only ONE contact person per order form. Retain a copy for your records.

II. THERE ARE THREE WAYS TO ORDER:

- 1. BY MAIL:** Completed order forms can be mailed to:
Gallagher-Bluedorn Performing Arts Center
University of Northern Iowa
Kaleidoscope Series
Cedar Falls, IA 50614-0801
- 2. BY FAX:** Completed order forms can be faxed to:
319-273-7470
- 3. BY INTERNET:**
Visit www.gbpac.edu/outreach

ORDERS WILL NOT BE ACCEPTED BY TELEPHONE.

Gallagher-Bluedorn cannot be held responsible for illegible order forms or correspondence lost in the mail.

III. CONFIRMATION & PAYMENT: The contact person on the order form will receive a Confirmation Letter approximately eight weeks prior to each show. A deadline will be stated for changes in attendance and final payment. This letter should be used as an invoice. The contact person is responsible for forwarding this paperwork to the school's finance office for processing. These are both due no later than **30 days** prior to the event. Purchase orders must be paid by the due date listed on the confirmation letter. Payments can be made with check, credit card (Visa, MasterCard, Discover or American Express) or school purchase order.

IV. TICKET VOUCHERS: Ticket vouchers are used in lieu of standard tickets for the Kaleidoscope Series. The contact person on the order form will receive a ticket voucher approximately two weeks prior to each show. This voucher will act as your group's ticket to the event.

Retain a copy of both sides for your records.

Tickets on sale April 10

Allen Hospital's Kaleidoscope Series Ticket Order Form

School/Organization: _____

Contact: _____ Best time to reach: _____

Address: _____

City: _____ State: _____ Zip: _____

County: _____ School district: _____

Phone: _____ Fax: _____

E-mail: _____

Home/summer phone: _____

Special needs (wheelchair or walker seating, sign language interpreter, etc.): _____

In the event this performance is sold out, are you willing to be placed on a waiting list? Yes No

Are you interested in: an artist at your school professional development workshop for teachers Kaleidoscope Connections
 other: _____

Payment: Cash Check Mastercard Visa Discover American Express

Credit Card # _____ Expiration date _____ Signature _____

PO # _____

Notes: _____

See other side to choose shows

Allen Hospital's Kaleidoscope Series Ticket Order Form

"A Buck a Kid"

Show	# students	# teachers	total # tickets	grade(s)	Special accommodations
The True Story of Pocahontas Monday, October 2, 10 a.m.					
The True Story of Pocahontas Monday, October 2, 12:30 p.m.					
The Very Hungry Caterpillar Wednesday, October, 10 a.m.					
The Very Hungry Caterpillar Wednesday, October 25, 12:30 p.m.					
The Very Hungry Caterpillar Thursday, October 26, 10 a.m.					
The Very Hungry Caterpillar Thursday, October 26, 12:30 p.m.					
Charlotte's Web Monday, November 13, 10 a.m.					
Charlotte's Web Monday, November 13, 12:30 p.m.					
The Little Angels Friday, January 12, 10 a.m.					
I Have a Dream Thursday, January 18, 10 a.m.					
I Have a Dream Thursday, January 18, 12:30 p.m.					
Seussical - The Musical! Monday, February 12, 10 a.m.					
Seussical - The Musical! Monday, February 12, 12:30 p.m.					
Othello Tuesday, February 27, 10 a.m.					
"Alice" by Whoopi Goldberg Thursday, March 8, 10 a.m.					
"Alice" by Whoopi Goldberg Thursday, March 8, 12:30 p.m.					
The Skinny Lie Tuesday, March 27, 10 a.m.					
The Skinny Lie Tuesday, March 27, 12:30 p.m.					
Smokescreen Tuesday, April 3, 10 a.m.					
Smokescreen Tuesday, April 3, 12:30 p.m.					
Calling Doctor, Amelia Bedelia & Other Stories Thursday, April 5, 10 a.m.					
Calling Doctor, Amelia Bedelia & Other Stories Thursday, April 5, 12:30 p.m.					
Total # of tickets					
Total Due (Total # of tickets x \$1)					

***Please note, every individual must have a ticket, including bus drivers.**

If your selected show(s) are sold out, please indicate an alternate show:

Please make payment and mail to:
 Kaleidoscope Series
 Ticket Office
 Gallagher-Bluedorn Performing
 Arts Center
 University of Northern Iowa
 Cedar Falls, IA 50614-0801

Ticket Office
 319-273-SHOW (7469)
 or toll free 877-549-SHOW (7469)
 Fax: 319-273-7470

Questions or comments to:
 Molly Hackenmiller
 Associate Ticket Office Manager
 319-273-3682
 molly.hackenmiller@uni.edu