

**PORTFOLIO REVIEW INTERIOR DESIGN  
DEPARTMENT OF DESIGN, TEXTILES, GERONTOLOGY, & FAMILY STUDIES  
UNIVERSITY OF NORTHERN IOWA  
FALL 2007**

**Why do students have to go through portfolio review?**

Due to the increased number of students wanting to declare the major, enrollment management is necessary. Design is a competitive and demanding professional discipline. Future professionals need to gain experience in presenting their work to others and in having their work reviewed.

**What is portfolio review?**

Portfolio review is a way to evaluate your design ability and knowledge of design concepts based on work from the foundation level courses. Portfolio review assures that students have acquired an understanding of basic and essential design fundamentals and are prepared to move on to more advanced coursework.

**Who is eligible for portfolio review?**

You must be a prospective (pre) major in Interior Design in the Department of Design, Textiles, Gerontology, & Family Studies, and must have completed or be currently enrolled in the following four courses.

- 920:024 Introduction to Economics (3 credits)
- 311:061 Design Foundations (3 credits)
- 311:063 Drafting I (3 credits)
- 311:067 History of Interiors I (3 credits)

An overall GPA of at least 2.0 and a C- in the four required classes are the minimum standards that will determine your acceptance into the program (even though some of you will not know your GPA or have your final grade for these classes if you are currently enrolled in them). Along with these minimum standards, the quality of portfolio work and your presentation are the most important factors.

**How do I apply for portfolio review?**

Application materials are located in the main office 235 Latham Hall. Complete the application form and attach an unofficial transcript available at the Registrar's office in Gilchrist. Deadline for submitting an application and for signing up your presentation time: November 13, 2007. **Note down your self-selected presentation time carefully as you will not receive formal notification of this time again until November 30, 2007.**

**When is portfolio review?**

Portfolio review takes place during the last week of scheduled classes in the Fall Semester. Specific review dates will be on December 6 and 7, 2007. Sign up by November 13, 2007 for a presentation time.

**What is the deadline for applying for (and signing up a time for) portfolio review?**

Tuesday, November 13, 2007

**When should I submit the portfolio and where?**

Submit the portfolio in Room 203 between 3 and 4.30 p.m. on Wednesday December 5, 2007 and you will be directed where to place your portfolio materials. If you cannot be there, make sure one of your classmates will submit your portfolio. No portfolios will be accepted after 4.30 p.m. on December 5, 2007.

**What should I prepare for portfolio review?**

Your work should include both highly finished projects as well as some planning and concept work. You should prepare a five-to-seven minute presentation that describes your work using design vocabulary, and that demonstrates your knowledge of design. You may also want to review your class notes as you may be asked questions about your work as well as information from your history class.

### **What should be represented in the portfolio?**

The portfolio must contain:

- Three projects from Design Foundations that demonstrate use of elements and principles of design (including two dimensional, three dimensional and color)
- All major drawings from Drafting I that demonstrate paraline drawings, orthographic projection, detailing, perspectives and lettering.

It may also contain one additional relevant project. Please be selective.

### **What is the review panel looking for?**

We expect that **your portfolio** will demonstrate your design knowledge, technical skill, and creative ability in the following manner:

- Knowledge of design theory as indicated by understanding of the design elements and principles
- Awareness of concept development and execution
- Creativity of solutions
- Technical skills as indicated by lettering, hand-drafting, overall appearance, layout and craftsmanship
- Depth, detail, completeness and clarity of your technical drawings
- Depth of your understanding of projects demonstrated by the use of design vocabulary

We expect that **your presentation** will demonstrate your design knowledge, technical skill, creative process and ability. Because you are limited to five-to-seven minutes, you may want to do a brief general summary and then focus on one or two major projects that will reflect your strengths and depth of understanding.

### **Who is on the review panel?**

The review panel is made up of full and part-time instructors. Other students are not allowed in the room during your presentation.

### **When will I find out the results of the portfolio review?**

Within two weeks, you will be notified by mail of the review decision of the portfolio/presentation. Please note that grades and GPA (which are the final considerations for the **full** acceptance into the Interior Design Major) will not be available until the Registrar's office posts that information.

It is your responsibility to check whether you have obtained a C- in all four required courses, and an overall GPA of 2.0 or higher. Do not drop the courses that you have already registered for Spring 2008 until you have received **all** of the following:

- Our decision letter of the portfolio presentation
- C- in all four required courses
- GPA of 2.0 or higher

If all the above criteria are satisfied, you will be considered an Interior Design major, and be able to register for the next sequence of Interior Design courses.

### **When can I pick up my portfolio?**

Portfolios must be picked up Monday morning December 10, 2007 in Room 203 between 7.30 and 9.30 a.m. unless you have made special provision with an Interior design faculty. The Department of Design, Textiles, Gerontology, & Family Studies cannot accept responsibility for lost or damaged projects.

### **What happens once I have met all criteria for portfolio review?**

You are now eligible to file another Declaration of Curriculum form specifying Interior Design as a major.

### **What if I have any other questions?**

If you need more information, please make an appointment to see your advisor.