

# RECOMMENDATION FORM FOR RESIDENT ASSISTANT POSITION

The Family Educational Rights and Privacy Act of 1974 (FERPA) gives students the right to inspect official university records directly relating to them. If there is no signature, this recommendation is open and accessible to the person being evaluated. A signature indicates the applicant has waived his/her right to read this form and it is confidential.

**APPLICANT'S SIGNATURE:** \_\_\_\_\_

## RESIDENT ASSISTANT POSITION DESCRIPTION

The Resident Assistant is a Department of Residence staff member whose responsibility is to serve as a student advisor for 30 - 60 students in a university residence hall or 30 - 75 students in ROTH Complex. As an advisor, the RA provides assistance to residents regarding personal, interpersonal and academic concerns, and is instrumental in assisting the house and community in becoming a cohesive and inclusive living and learning community.

The RA is supervised by the Residence Life Coordinator. In conjunction with the other RA's, he or she develops and supports the objectives of hall and community programs, helps maintain residence hall, ROTH, and university policies and procedures and assists with the administration of the facility.

**CANDIDATE'S NAME:** \_\_\_\_\_ (Please Print)

Please respond to the strengths and opportunities for improvement for each quality listed. If you have not had the opportunity to observe the quality, please indicate this also.

	Excellent		Average		Poor
1. PERSONAL SKILLS AND TRAITS	5	4	3	2	1
(i.e. honesty, tolerance and appreciation of diversity, patience, sensitivity to others, level of commitment, and self-confidence.) Comments:					

	Excellent		Average		Poor
2. JUDGMENT	5	4	3	2	1
(i.e. how well candidate makes decisions when faced with difficult situations.) Comments:					

	Excellent		Average		Poor
3. RESPONSIBILITY AND MATURITY	5	4	3	2	1
(i.e. dependability, role modeling, and consistency.) Comments:					

	Excellent		Average		Poor
4. TEAMWORK/GROUP INTERACTION	5	4	3	2	1
(i.e. effectiveness as a group leader/member, style of influence, and dealing with conflict.) Comments:					

