

Alcohol at UNI

The University of Northern Iowa acknowledges and respects the rights of individuals to use alcohol in a legal and responsible manner. UNI supports the laws of the state of Iowa and strives to create an environment that supports healthy decisions and lifestyles. UNI also respects the rights of individuals who choose to not use alcohol and not experience the impact of others' misuse of alcohol.

University of Northern Iowa Policy

It is the policy of the University of Northern Iowa and the Board of Regents to provide for a drug-free work place and learning environment for its students and employees.

The unlawful manufacture, distribution, dispensation, possession or use of alcohol or controlled substances by students or employees on University owned or leased property or in conjunction with a University-sponsored event is prohibited.

Students who violate this policy may receive any of a number of sanctions, including an official warning, conduct probation, suspension, expulsion, or referral for prosecution and may be required to pay for any damages they caused. Depending upon the circumstance, participation in an educational program and/or a treatment program may also be required.

Employees who violate this policy may be referred for an educational/treatment program and may be subject to disciplinary action including a formal reprimand, being placed on enforced leave status, suspension, termination or referral for prosecution.

Additional Policies and Procedures:

1. The service of alcoholic beverages is to be a secondary position in respect to programmed activities. Alcoholic beverages are regarded as a social amenity related to educational, cultural and recreational programs, and the sale of such beverages will be confined to this purpose.
2. The university has the authority to determine the time, place, quantities and conditions under which alcoholic beverages are consumed on university property.
3. All state laws and the university policy regarding alcohol are followed.
 - a. Persons under the legal drinking age may not consume or have alcoholic beverages in their possession.
 - b. Gambling events are prohibited.
4. The on-site manager has the authority to limit or discontinue alcohol service at their discretion.
5. Alcohol consumption is limited to the immediate premises where alcohol is being served.
6. Individuals or organizations hosting or sponsoring an event must provide adequate supervision at the event and implement precautionary measures to ensure that alcoholic beverages are not accessible or served to persons under the legal drinking age or to persons who appear intoxicated. UNI may ask for security staff to be provided at a cost to the event host.
7. Advertising of events that specify or emphasize service of alcohol is prohibited.
8. For university hosted events, no alcohol will be served where students are primary focus.
9. UNI has the right to refuse service of any person or to refuse to serve alcohol at any event.

10. Food must be included in all alcohol orders. The university event planner must approve the menu and quantity of both food and alcohol.
11. Non-alcoholic beverages will be available for guests at all times during the event.
12. A minimum bar fee is required for bar service. If the minimum requirement is not met through sales, the client will be charged for the difference.
13. A bar transport fee will be applied for events held outside of Commons and the Maucker Union.
14. All alcoholic beverages must be paid for on the day on which they are served or consumed.
15. All hosted bottles of wine are poured to guests at the table. If arrangements are made for groups or tables to purchase bottles of wine during dinner, the wine may not be set on a table if there are any persons under the legal age at the table.
16. Bar Service:
 - a. Bar service is not available during served meals. Table wine may be ordered for meal service.
 - b. Alcohol service will end 30 minutes prior to the conclusion of the event.
 - c. Guests may purchase only 2 drinks at one time from the bar.
 - d. Beer cans are opened at the bar by the bartender.
 - e. All liquor for drinks is to be measured at 1 oz.
 - f. No shots are sold. Drinking activities that are potentially dangerous, such as "chugging" of alcoholic beverages, competitive drinking activities, and activities that employ peer pressure to encourage participants to consume alcohol, is discouraged and may result in termination of service. Alcohol is not to be used as an award or prize or "sold" as part of an auction donation.
17. Alcohol distributors and wholesalers can only sell to licensed retailers; they cannot donate products, nor can they donate products for a fundraiser. A distributor may donate funds directly to the sponsoring organizations only. These organizations are then responsible for full payment of any charges incurred. The charge will include the cost of the requested item(s) plus additional fees to cover indirect costs of operation, such as: use of equipment, labor (set up and/or clean up service), cups, and administrative overhead.
18. It is illegal to have donated bottles of wine auctioned as part of a fund-raising event, as the hosting group does not have a license to sell liquor. The hosting group can receive and auction gift certificates from stores that sell alcoholic beverages, provided the gift certificate is designated for purchase of a "beverage of choice."
19. With prior arrangements and permission from the university event planner, wine and beer may be brought in by the event host. Each container must have the State of Iowa purchase sticker on it. A service (corkage) fee will be assessed.
20. Inventory and cash control measures are used for each bar.
21. Practices for staffing:
 - Each bar should have at least one TIPS trained employee.
 - All coordinators supervising a bar are TIPS trained.

Additional Alcohol Policies for the Event Complex

1. Service of alcohol will be restricted to those programs where food and drink are a social amenity to the program.
2. Entrance to an event will be monitored in ways appropriate to the type of event. Consumption of alcohol may be restricted to designated areas. An admission ticket does not entitle a patron to unlimited alcohol.
3. All patrons will be required to show valid proof of age prior to service. Individuals of legal age will receive a purple wristband (McLeod and Dome only).

4. The sponsoring organization must pay the cost of ushers, ticket takers, or special staff assistance necessary to assure proper safeguards with respect to the sale of alcoholic beverages to minors and to public safety.
5. Reasonable amounts of and types of food for the occasion and non-alcoholic beverage alternatives must be available.

Keg Beer Policies for UNI Catering (Pilot Program Beginning Spring 2006):

1. Customers hosting private events in Commons or Maucker Union may have keg beer service under the following conditions:
 - a. Due to storage constraints, no more than 3 kegs (2 in cooler and 1 in portable beer cooler) at Maucker Union. No more than 2 kegs at Commons (1 in walk in cooler and 1 in portable beer cooler).
 - b. All kegs must have a State of Iowa sticker on them.
 - c. Portable beer cooler provided.
 - d. Customer brings in untapped keg(s) day of event and remove(s) any opened partial kegs at the end of the event. Empty kegs may be picked up the next day, if arrangements are made in advance.
 - e. UNI employed bartenders serve all beer.
 - f. UNI will provide the glassware for beer service. No pitchers of beer will be served or sold at any time.
 - g. When a keg is empty, the beer cooler will be transported to the kitchen at Maucker Union or Service Support area at Commons and the keg is changed there.
 - h. Canned beer will be available at the bars in addition to the keg beer. The customer can decide whether to host the canned beer purchase or not. Canned beer will also be available as back up supplies for the keg beer, in the event that all of the keg beer is consumed.
 - i. One 16 gallon keg serves approximately 160 12 oz. glasses.
2. Kegs may not be brought onto any other location on campus, except by UNI Catering or the staff of the Events Center.

Pricing:

1. Bar minimum: \$75.00/hour/bar in revenue
2. Bar transport fees (outside of Commons & Maucker Union): \$50.00/bar
3. Service fee (corkage) for beverages purchased by the host (applies to bar minimum):
 - a. Wine: \$8.95/bottle
 - b. Beer: \$1.75/can or bottle
4. Keg beer service \$185.00/keg; applies to bar minimum