

Attendance Policy

The University expects students to attend ALL meetings of the classes in which they are enrolled.

Unexcused Absences:

- After the add deadline, you are allowed **SIX** free, or unexcused, absences.
- Beginning with your seventh absence, each successive absence will reduce your **end-of-the-semester** average by **FIVE** points.
- If you skip class the Friday immediately prior to Spring Break, you will be penalized **THREE** absences.

Excused Absences:

- Under the terms of the UNI Catalog, absences due to official activities of University athletic and academic organizations may not be counted against a student. This rule does **NOT** apply to social and religious groups affiliated with the University. If you are on a University athletic team or participate in a University academic organization and must be absent, bring me a formal letter stating the reason for your absence, signed by the University official in charge of the activity.
- I will also excuse absences due to the following non-University causes:
 - actual, physical, hospitalization
 - call-up for military duty
 - court duty, including
 - jury duty
 - appearance as a witness
 - appearance as a plaintiff
 - appearance as a defendant
 - as with excused University activities, you must give me documentary proof of the reason for your absence.
- No other absences, including those for personal or family emergencies, will count as excused absences, so you should save up your absences in case of such emergencies.
- I will post your **TOTAL** number of unexcused absences along with the scores on each test. Consult the posting to see what the tally of your absences is.