

Student Number _____

Today's Date _____

APPLICATION FOR DEGREE OF

DEPARTMENTAL STATEMENT

Check one

- Master of Accounting
- Master of Arts
- Master of Arts in Education
- Master of Business Administration
- Master of Music
- Master of Public Policy
- Master of Science
- Master of Social Work

Check one

- Thesis* Non-thesis

I plan to graduate: (check one)

- Summer _____ Fall _____ Spring _____

NAME ON DIPLOMA SHOULD READ AS FOLLOWS:

Last First Middle

Home town and state/country (for commencement program):

Mailing Address _____

City State/Country Zip Code

Phone (____) _____

E-mail address _____

UNI Graduate Major _____

*Thesis Title: _____

Write "yes" in each blank if completed to date, or "planned" if likely to complete this session.

Master's Degree

	Thesis	Non-Thesis
Hours from UNI	20 or more _____	20 or more _____

200 level hours from UNI	(15 _____ (d) or more)	(12 _____ or more)
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Total hours of graduate credit	(30) _____	(30) or more _____
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Residence credit on-campus credit	(6) _____ (c)	(6) _____ (c)
Six or more hrs. in 1 session		

Recency of credit All credit for this degree earned in last seven years	_____	_____
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Grade index of 3.00	_____	_____
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Thesis or Research Papers	_____	_____ (b)
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Comprehensive Exam	_____	_____
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APPROVED

Date _____

_____ Chairperson, Thesis Committee or Advisor

Date _____

_____ Head, Major Department

UNIVERSITY OF NORTHERN IOWA
CEDAR FALLS, IOWA 50614

The graduation fee is assessed each time an application is filed.

MASTER'S INSTRUCTIONS

It is the student's responsibility to complete the left hand side on the reverse and to present it to the head of their major department for completion. It must be returned to the Office of the Registrar **NOT LATER THAN THE END OF THE NINTH WEEK OF A SEMESTER** or the **SECOND WEEK OF A SUMMER SESSION** for a student to be listed as a candidate for the degree that session. Applications received after these dates will be placed with the application for the following session.

Summary of Hour Requirements

A summary of the hour requirements for both the thesis plan and the non-thesis plan is listed below.

	<u>Thesis</u>	<u>Non-thesis</u>
Minimum graduate hours required	30 (a) (e)	Varies, 30 and above (b) (e)
Minimum hours earned at UNI (2/3 of program)	Varies, 20 and above	Varies, 20 and above
Minimum hours of residence credit on campus at UNI	6 (c)	6 (c)
Maximum usable hours of transfer credit	Varies, 10 and above	Varies, 10 and above
Maximum usable hours combined in extension, transfer, and correspondence credit (f)	24	24
Minimum hours required in courses numbered 200 and above	15 (d)	12
Research credit normally usable	6	3

- a. Includes six (6) semester hours for thesis.
- b. Shall include at least one research paper approved by the department and filed in the departmental office.
- c. Shall be 6 or more hours in one semester or summer session.
- d. Must include 6 hours in research (thesis).
- e. Credits must be earned during the 7-year period immediately prior to the intended date of graduation.
- f. Correspondence credit is not ordinarily utilized. By special authorization in advance, up to 3 semester hours may be included.

APPROVAL ON THE FRONT OF THIS FORM MEANS

The record of this student has been examined in terms of the requirements listed. In view of their present enrollment and on the assumption that they either have completed or will complete their requirements by the end of this enrollment period, it is recommended that this student be listed as an applicant for the degree indicated on the reverse side.