

Minutes #329
Meeting of the College of Education Senate
May 3, 2004
3:15 p.m.
Dean's Conference Room

Present: Reed, Nielsen, Deemer, Stone, Staples, Gallagher, Gable, Couch Breitbach, Finn, Dean Cornett, Visitors: Christine Canning and Sandy Alper.

1. The meeting was called to order at 3:20 by Chair Gable.

2. APPROVAL OF MINUTES

Reed moved and Couch Breitbach seconded that COE Senate Minutes #328 of April 16, be approved. Motion carried.

3. OLD BUSINESS

a. Update Reports from Department Representatives Regarding COE Reorganization

There was nothing new to report since the last COE Senate meeting.

b. Faculty and Administration Decisions Points and Timelines for COE Reorganization

Chair Gable distributed a diagram that illustrates a proposed process by which the reorganization of the COE will be conducted. This process is based upon past precedent. A very tentative timeline includes the following:

- i. The COE Senate will host the fall COE Faculty Meeting on Monday, September 20, 2004. Faculty will be invited to present reorganization proposals at the meeting. Proposals should be forwarded from departments to COE Chair Gable by September 15, 2004.
- ii. October 2003-2004—Intra/Inter Departmental deliberations regarding proposed reorganization plans.
- iii. October-November, 2004—Departmental proposals forwarded to COE Senate for deliberation.
- iv. December, 2004—COE Senate forwards a proposed reorganization plan to University Senate and Dean of the COE.
- v. January, 2005—University Senate and Dean of the COE forwards the proposed plan to the Provost. The Provost subsequently forwards the plan to the President who forwards it to the Board of Regents.

Couch Breitbach moved and Gallagher seconded that the proposed process and tentative timeline be approved. Motion carried.

c. **COE Website**

Chair Gable presented an outline for the architecture of the COE Senate Webpage.

4. NEW BUSINESS

a. **Committee Task Force Reports:**

i. **Election Committee:** Finn reported that the COE elections have been conducted and results have been distributed to the faculty.

ii. **Graduate Studies Committee:** Gallagher that convening the committee has been very challenging. She presented diagrams and narratives describing and clarifying the curriculum process at both the undergraduate and graduate levels. Reed moved and Staples seconded that the document be accepted. Motion carried.

iii. **College of Education Senate By-laws Ad Hoc Committee:** Chair Gable presented amendments to the COE Senate By-Laws. Staples moved and Stone seconded that the amendments be approved. Motion carried.

b. **Election of Senate Officers for the 2004-05 Academic Year:** The officers will be:

Gable—COE Senate Chair

Finn—COE Senate Vice-Chair

Nielsen—COE Senate Secretary

5. DEAN'S REPORT

Dean Cornett distributed a chart updating the current organizational structure for the College of Education. (See ppt file.)

He presented drafts of letters concerning the reorganization which will be distributed to COE faculty in the following departments: C&I, ELCPSE and Teaching.

Dean Cornett presented a draft of the summary narrative in response to the State of Iowa Visit during the fall semester.

6. Adjournment 4:40 p.m.