

**Minutes #322**  
**College of Education Senate**  
**December 15, 2003**  
**3:15 PM**  
**Dean's Conference Room**

Present: Greg Reed, Lynn Nielsen, Sherry Gable, Deb Deemer, Kevin Finn, Jody Stone, Amy Staples, Karen Couch Breitbach, Michelle Yehieli, Dean Jeff Cornett

The meeting was called to Order at 3:15 p.m.

**Approval of Minutes #321, November 17, 2003**

Greg Reed moved and Kevin Finn seconded that the minutes of the November meeting be approved. Motion carried.

**Old Business**

1. **University Senate and University Curriculum Committee Actions Regarding Curriculum.** Melissa Heston reported that because of budget constraints, the University must be very careful about additions to the curriculum. For that reason, the University Senate sent all proposals for curriculum back to the University Curriculum Committee. The University Curriculum Committee met and tabled all new courses, new majors, new minors, as well as, all curriculum restatements that required additional hours. The proposals have been sent them back to the respective colleges with a request that they be reviewed in light of the current budget situation. Proposals not requiring any new resources (changes of course names and descriptions, for example) are due back to the University Senate on January 12. Proposals for new courses and programS are due January 26 in light of the Board of Regents' approval schedule. The colleges are faced with a tight time frame in acting on these proposals
2. **COE Curriculum Update.** There was no update because this committee has not met since the last COE Senate meeting.
3. **Proposal for MA Degree in Philanthropy and Non-Profit Development.** Greg Reed moved and Kevin Finn seconded that the Senate review this proposal. Chris Edginton provided a summary of the history of this program. New courses for this program would be experimental. Discussion included the degree to which this program had met requirements for consultation with the School of Business, new course approval by the COE Senate, as well as, approval from the other college senates participating in the program, the cost of delivery of the program, availability of ICN space for the program and graduate status for faculty members teaching these courses.

Kevin Finn moved and Greg Reed seconded that the program be approved contingent upon review and approval of new courses by the senates in the participating colleges. Motion carried.

4. **Budget Update.** Dean Cornett reported that due to the current budget cuts and the additional resources to meet the unfunded negotiated faculty salary increases, the estimated COE budget cut totals close to \$1,000,000 by July 1, 2004.
5. **COE Reorganization Plan.** Dean Cornett summarized the current reorganization plan as previously presented. The Associate Dean for Graduate Education may be announced by December 19.
6. **COE Senate Plan for Receiving Faculty Input Regarding COE Reorganization.** Dean Cornett was asked for his input on faculty's role in the COE Reorganization process. He indicated that he would ask department heads to initiate discussion among the faculty when the person filling the Associate Dean for Graduate Studies position has been named. He anticipates these discussions to take place in January.

Amy Staples moved and Michelle Yehieli seconded that action on the Senate Plan be tabled until the next COE Senate meeting on January 26. Motion carried.

#### **New Business**

1. **Request from Provost Podolefsky – Selection of College of Education Representative to University Committee for Outstanding Teaching and Service Awards.** On behalf of the COE Senate, Jody Stone will ask Lyn Countryman to sit on this committee.
2. **Resolution from Greg Stefanich Regarding University Budget Decisions.** Lynn Nielsen moved and Greg Reed seconded that action on this resolution be tabled until the next meeting of the COE Senate on January 26. Motion Carried.
3. **COE Nomination for Donald N. McKay Faculty Research Award.** Greg Reed moved and Amy Staples seconded that the COE Senate move into executive session. Discussion regarding this nomination proceeded. Lynn Nielsen moved and Deb Deemer seconded that the Senate rise from executive session. The name of the nominee will be forwarded to the dean. Motion carried.

Greg Reed moved and Kevin Finn seconded that the meeting be adjourned. Motion carried. Meeting adjourned at 5:30 p.m.

Lynn E. Nielsen  
COE Senate Secretary