

Inspiration™ Outline

I) Introduce Inspiration

Brainstorming, Diagramming, Webbing, Flowcharting, Mind Mapping, Concept Mapping, Graphic Organizer, Outliner...

- 1) Examples
 - a) *2waterforms.isf* (Forms of Water without graphics)
 - b) *3waterformspict.isf* (with graphics & colors)
 - c) *4mammals.isf* (Mammals – writing a paper)
 - d) *5zootrip.isf* (Trip to the Zoo – brainstorming session)
 - e) *famous_Poles.isf* (activity meeting all requirements)
- 2) **Rapid Fire**

(Create a short brainstorming session to demonstrate the Rapid Fire and ease of creating flowchart)

- a) Place cursor inside the symbol at the end of the word
 - b) Select Rapid fire button (observe red thunder appearing)
 - c) Start typing new ideas
 - d) Click enter (return) after each idea
 - e) New symbols will be created automatically
- 3) *Overview of the Assignment*
 - a) *Open Inspiration assignment description page on eLearning*
 - b) *Review types of Inspirations using the Inspiration AssignTree.isf diagram*

II) Creating Diagram

- 1) Open Inspiration and select Diagram from the Inspiration Starter
- 2) Introduce parts of the Top and bottom toolbar and Palette (View >Symbol Palette)
- 3) Demonstrate resizing the main idea symbol (*Create circle for the sun*)
- 4) Use Fill Color selector on bottom tool bar (*Yellow*)
- 5) Double-click on the main idea to change text (*Sun*)
- 6) Use the bottom tool bar to change text font and size (*Arial Black 72*)

III) Saving Inspiration File

- 1) File >Save> navigate to the desired location
- 2) Name descriptively (.isf extension)

Included in this outline...

Inspiration

- Rapid fire
- Creating a diagram
- Saving file
- Creating a new symbol
- Linking Symbols
- Arranging a diagram
- Recording sound
- Adding hyperlinks, notes, AV
- Printing a diagram

Kidspiration

- Exploring Kidspiration Activities
- Creating a Diagram
- Using features from the Top Menu
- Adding Sound

File Management

IV) Options for Creating a New Symbol

- 1) Use Create button from the top toolbar menu

Advantage: creates symbols already connected to the main idea

- ⇒ Create 2 symbols (*Rocky Planets and Gaseous Planets*)
 - ⇒ Change the symbol's shape to better visualize different level of information
- 2) Use Search or Libraries tabs with the pull down menus on the Symbols Palette (*Libraries > pull down menu: Science > Space*)
 - a) Drag desired symbol to the workspace area (*one of the Planets*)
 - 3) Click on the workspace > observe little gray cross > click on the symbol from the palette (*Find all planets and label them [hold mouse over the symbol in the palette to see its name]*)
 - 4) Inserting symbols from external sources
 - a) Edit > Insert graphic
 - 5) Inserting borderless symbol - Text symbol from the basic palette or from the bottom toolbar (*good to write the instructions, ID info and for other large text areas*)

V) Linking Symbols

- 1) Select symbol where you want to begin
- 2) Click Link button on the top toolbar
- 3) Drag cursor to select symbol where you want the link to end (Repeat steps 1 and 3)
- 4) To label the connections between links click to select the link and type in the provided box

VI) Arranging Diagram

- 1) Select the symbol where you want to start the arrangement
- 2) Select Arrange button and select desired option
- 3) Multiple selection
 - a) Hold shift key while selecting symbols, or click and draw invisible box around symbols

VII) Additional Features

- 1) Hyperlinks (toolbar, tool menu or via shortcut: Mac: Command+Shift+6; PC: Ctrl+Shift+6)
- 2) Toolbar > Notes
- 3) Tools Menu > Insert Video or sound > insert sound file or video, or
 - a) Record sound
 - ⇒ Select symbol or space to place the sound icon
 - ⇒ Click the Record button (first button on the left marked with circle) to start recording. Stop button has a square on it, preview button is marked with a triangle

- ⇒ Save the recording
- ⇒ Observe little speaker icon next to the selected symbol

VIII) Additional Tools

- 1) Toolbar > Word Guide
- 2) Tools Menu > Spell Check

IX) Printing a Diagram (*Students will submit their diagram electronically via eLearning*)

- 1) Select Print Preview from the File Menu.
- 2) Page Setup to change printing options such as orientation or “fit to page”.

X) File Management

- 1) Exit/Quit Inspiration program
- 2) USB Flash drive
 - a) Insert Flash drive (if not prompted, look in My Computer)
 - b) Drag the Inspiration/ Kidspiration project from the desktop to the Flash drive
 - c) Safely remove the USB device
- 3) eLearning
 - a) Login to our course
 - b) Select My Files area > Get files
 - c) Download the project
 - d) Observe pull down menu next to the attached file
 - ⇒ To download file in different location select download.

Kidspiration™ Outline

Note: Kidspiration software is based on the Inspiration, hence this complementary outline concentrates mainly on the functions unique to the Kidspiration.

XI) Introducing Kidspiration

- 1) Explore Kidspiration Activities from the Starter Menu
- 2) Examples
 - a) *Smartshopping.kid*
 - b) *Chickens.kid*

XII) Creating a Diagram (Starter Menu> New > Picture View)

- 1) Similar to Inspiration:
 - a) Main idea (*Smart Shopping*)
 - b) Toolbar with linking and creating new symbols,
 - c) Symbols Palette (*pull down menu > Food and health: select and label few healthy and unhealthy items*),
 - d) Bottom menu

XIII) New on the Top Menu

- 1) Listen (select the feature first, then click on the text to hear reading)
- 2) Symbol maker (allows students to create own symbols) (*create and label orange symbol*)
- 3) SuperGrouper (*grocery baskets labeled: Healthy Choices, Not so Healthy choices*)
- 4) Go to writing (outline mode where students can write and expand descriptions beyond labels on the symbols)
- 5) Writing help (similar to Word Guide)

XIV) Adding Sound

- 1) Select symbol or space to place the sound icon
- 2) Top Menu > Sound > Record (*steps identical to Inspiration*)

XV) Save Kidspiration file (.kid extension)