

Digital Imaging with Picnik.com

I) Preparing the work space

- 1) Create a folder named *Digital Imaging*
- 2) Download your picture to the *Digital Imaging* folder
 - a) If necessary rename your picture to be more descriptive (*i.e. Jane.jpg*)

Included in this outline...

- Introduction to Picnik
- Basic tools and functions
- Manipulating digital image
- Taking the screen captures
- Manipulating screen captures
- Saving images
- Adding visuals to portfolio

II) Open Picnik -online photo editing software <http://www.picnik.com>

- 1) Click *Get started now!*
- 2) Click *Upload a Photo* to upload your image and to start editing

III) Working with Picnic

- 1) **Overview** of the 5 tabs:
 - a) Home
 - ⇒ Place to upload new photo or resume work on existing one existing one
 - ⇒ News; FAQ; Settings; Demo to play
 - b) Library
 - ⇒ Place to get photos from various places on the web or computer
 - c) Edit
 - ⇒ Place to manipulate properties of the image (size, colors, directions...)
 - d) Create
 - ⇒ Place to add to the image (effects, shapes, text, frames...)
 - e) Save and Share
 - ⇒ Place to save and export image to the various destination places (my computer, e-mail, photo sharing websites, print services...)
- 2) Introduce **Cropping tool** (Editing tab)
 - a) Notice About... window explaining tool function
 - b) Discuss cropping options from the pull down menu
 - c) Practice clicking and dragging to select cropping area
 - d) Notice “ok” “reset” and “cancel” “options
 - E) Notice “undo” and “redo” options

STUDENT TIME TO EXPLORE OTHER OPTIONS FROM THE EDIT TAB; AND TO ENHANCE / FIX THEIR IMAGE

- 3) Introduce **Text tool** (create tab)
 - a) Type text in the box (left top corner)
 - b) Click add
 - c) Play with positioning (moving, rotating) & resizing
 - d) Experiment with different fonts, colors & sizes
- 4) Introduce **Stickers**
 - a) Click on desired shape add it to your picture
 - b) Click on the placed shape to reposition and resize
 - c) Notice, *Photo Licenses* stickers under *Basic*
- 5) **Layering** shapes and text
 - a) Click to select desired shape/text
 - b) Ctrl click and pick one of the options:
 - ⇒ *Send to back* or *Bring to Front*

STUDENT TIME TO EXPLORE OTHER OPTIONS FROM THE CREATE TAB

- 6) Introduce **Save to computer** option (Save and Share tab)
 - a) Discuss average monitor display dimensions/resolutions
 - ⇒ 800 x 600 to 1024 x 768 or 1280 x 800
 - b) Discuss file formats and file sizes
 - ⇒ Observe *compression quality* descriptions in Picnik
 - c) Save photo to the Digital Imaging folder on the desktop
 - ⇒ Preferable size of the personal image to use on the Portfolio intro page:
 - approx 320 px wide (*name it different than original*)
 - ⇒ Select compression between 6 and 8

IV) Capturing the computer screen and **manipulating** it in Picnik

Open one of your projects

1) Creating **Screen Captures**

a) **Macintosh** Computers

(a) Apple + shift + 3 = whole screen

(b) Apple + shift + 4 = click and drag to select area

(c) Apple + shift + 4 then tap space bar = click on desired window

⇒ . png files saved to desktop as “Picture 1”, etc.

b) **Windows** Computers

(a) Print Screen button on keyboard to capture entire screen

(b) ALT + Print Screen buttons to capture active window

⇒ Picture is copied to clipboard ready to Paste into desired application

⇒ Switch to MS Paint (Start Menu > Program > Accessories)

⇒ Chose Edit >Paste or hit Ctrl+V to paste the screenshot in Paint.

⇒ Save picture to the desktop

2) **Creating visual enhancements** to parts of a document

a) Open captured image in Picnik

⇒ Go to photos tab > get from computer > click *Get Photo* button

⇒ Navigate to location of your saved picture

b) Go to *Create* tab > *Stickers*

c) Select Arrow shape from Basic Shapes

⇒ Position Arrow in the desired place

⇒ Change color (*red or other standing out color*)

d) Select Circle shape from Geometric

⇒ Position Circle in the desired place

⇒ Pick light color (*yellow*)

⇒ Fade color (*about 60%*) by dragging the slider

- e) Switch to Save & Share create thumbnail of the screen captured assignment
 - ⇒ Jpg format, name it descriptively
 - ⇒ Pick compression – 6 to 8
 - ⇒ Approximately 320 pixels wide
 - ⇒ Click Save Photo and navigate to the Digital Imaging folder

Create a screen capture of your WebQuest project and save to the Digital Imaging folder

Working on Portfolio components:

- 1) **Using Firefox, login** to Google Sites <http://sites.google.com> (Google Apps for UNI)
- 2) **Open** portfolio
- 3) **Inserting images and thumbnails of the artifacts**

Upload your picture on the Introduction page and screen capture of the artifacts on the corresponding artifact's pages

- a) Click to position the cursor on the page (click Edit Page first, of course)
 - b) Click Insert above the toolbar > select Image option from the pull down menu
 - c) Browse and upload your picture or screen capture
 - d) Observe image options (*suggested settings: Align: Left; Size: Large; Wrap: on*)
- 4) Uploading actual assignment file to the portfolio (*refer to the outline*)
 - a) Observe the Attachments area at the bottom of each page

NOTE: *You will be progressively uploading new assignment files, creating the thumbnail images, and linking them in your professional portfolio website. On each artifact page of your portfolio, you must include a screen capture of your project and either attach the actual project file at the bottom of the page or include the URL, if applicable, under the Artifact Download section of the page.*