

## Digital Imaging with Picnik.com

### Included in this outline...

- Introduction to Picnik
- Basic tools and functions
- Manipulating digital image
- Taking the screen captures
- Manipulating screen captures
- Saving images
- Adding visuals to portfolio

### I) Preparing the work space

- 1) Create a folder named *Digital Imaging*
- 2) Download your picture to the *Digital Imaging* folder
  - a) If necessary rename your picture to be more descriptive (*i.e. Jane.jpg*)

### II) Open Picnik -online photo editing software <http://www.picnik.com>

- 1) Click *Get started now!*
- 2) Click *Upload a Photo* to upload your image and to start editing

### III) Working with Picnic

- 1) **Overview** of the 5 tabs:
  - a) Home
    - ⇒ Place to upload new photo or resume work on existing one existing one
    - ⇒ News; FAQ; Settings; Demo to play
  - b) Library
    - ⇒ Place to get photos from various places on the web or computer
  - c) Edit
    - ⇒ Place to manipulate properties of the image (size, colors, directions...)
  - d) Create
    - ⇒ Place to add to the image (effects, shapes, text, frames...)
  - e) Save and Share
    - ⇒ Place to save and export image to the various destination places (my computer, e-mail, photo sharing websites, print services...)
- 2) Introduce **Cropping tool** (Editing tab)
  - a) Notice About... window explaining tool function
  - b) Discuss cropping options from the pull down menu
  - c) Practice clicking and dragging to select cropping area
  - d) Notice “ok” “reset” and “cancel” “options
  - E) Notice “undo” and “redo” options

*STUDENTS TIME TO EXPLORE OTHER OPTIONS FROM THE EDIT TAB;  
AND TO ENHANCE /FIX THEIR IMAGE*

- 3) Introduce **Text tool** (create tab)
  - a) Type text in the box (left top corner)
  - b) Click add
  - c) Play with positioning (moving, rotating) & resizing
  - d) Experiment with different fonts, colors & sizes
- 4) Introduce **Stickers**
  - a) Click on desired shape add it to your picture
  - b) Click on the placed shape to reposition and resize
  - c) Notice, *Photo Licenses* stickers under *Basic*
- 5) **Layering** shapes and text
  - a) Click to select desired shape/text
  - b) Ctrl click and pick one of the options:
    - ⇒ *Send to back* or *Bring to Front*

*STUDENTS TIME TO EXPLORE OTHER OPTIONS FROM THE CREATE TAB*

- 6) Introduce **Save to computer** option (Save and Share tab)
  - a) Discuss average monitor display dimensions/resolutions
    - ⇒ 800 x 600 to 1024 x 768 or 1280 x 800
  - b) Discuss file formats and file sizes
    - ⇒ Observe *compression quality* descriptions in Picnik
  - c) Save photo to the Digital Imaging folder on the desktop
    - ⇒ Preferable size of the personal image to use on the Portfolio intro page:
      - approx 320 px wide (*name it different than original*)
      - ⇒ Select compression between 6 and 8

#### IV) Capturing the computer screen and **manipulating** it in Picnik

##### *Open class agenda*

##### 1) Creating **Screen Captures**

###### a) **Macintosh** Computers

(a) Apple + shift + 3 = whole screen

(b) Apple + shift + 4 = click and drag to select area

(c) Apple + shift + 4 then tap space bar = click on desired window

⇒ . png files saved to desktop as "Picture 1", etc.

###### b) **Windows** Computers

(a) Print Screen button on keyboard to capture entire screen

(b) ALT + Print Screen buttons to capture active window

⇒ Picture is copied to clipboard ready to Paste into desired application

⇒ Switch to MS Paint (Start Menu > Program > Accessories)

⇒ Chose Edit >Paste or hit Ctrl+V to paste the screenshot in Paint.

⇒ Save picture to the desktop

##### 2) **Creating visual enhancements** to parts of a document

###### a) Open captured image in Picnik

⇒ Go to photos tab > get from computer > click *Get Photo* button

⇒ Navigate to location of your saved picture

###### b) Go to *Create* tab > *Stickers*

###### c) Select Arrow shape from Basic Shapes

⇒ Position Arrow in the desired place

⇒ Change color (*red or other standing out color*)

###### d) Select Circle shape from Geometric

⇒ Position Circle in the desired place

⇒ Pick light color (*yellow*)

⇒ Fade color (*about 60%*) by dragging the slider