

CHFA Senate
November 6, 2006
Minutes #279

Present: Leonard Curtis, Roberta Davilla, Phil Fass, Deirdre Heistad, Julie Husband, Bruce Plakke, Martie Reineke, Jesse Swan, Cliff Highnam, Reinhold Bubser

1. Minutes #278 from the October 16, 2006 meeting were approved as presented. (BP, PF)
2. Announcements
 - a. Report on meeting with Faculty Senate Chairs – Chair Heistad reported on a meeting of senate chairs she had attended. Cindy Herndon, chair of the university senate, had arranged the meeting to discuss communication between the university senate and the college senates. The senate chairs also had an opportunity to compare the operations of the various college senates. They discussed the Dean's involvement with the senate, college elections, SOA, and senate minutes.
 - b. CHFA Faculty Excellence Award – A faculty member had inquired as to whether it was permissible to nominate two people for the award. The Senate found nothing to prohibit it, but the senate finds it a bit odd.
3. Curriculum
 - a. Senators reported on the anticipated size of departmental curriculum packages
 - Art – a new course, drop course, few working changes, performance art inserted several places
 - CS – small, change pre-req for course
 - CD – minor – one course pre-req wording change
 - English – slim – no new courses, new titles, etc.
 - ML – small to medium - Spanish proposes a new certificate
 - Music – Chair Heistad will e-mail Julia Trahan
 - P&R – a new course proposal, department name change (not curriculum)
 - Theatre – small – change course, program restatement, new course
 - Women's and Gender Studies – may have some changes to the basic structure. Chair Heistad will check with Phyllis Baker.
 - Humanities

Dec 4 – The senate will decide how packages will be divided for review.
 - b. New Courses – Dean Bubser reminded the senators that curricula cannot really grow in terms of additional courses – new courses must be matched with a dropped course. Every new course does affect the budget, at least indirectly
4. Awards
 - a. Regents Award for Faculty Excellence – Senators determined the names to send forward as nominations for the award. Chair Heistad will forward the four names.
5. Discussions
 - a. Request from the Department of Communicative Disorders to change name to Department of Communication Sciences and Disorders. Cliff Highnam, Head of the Department of Communicative Disorders was present to answer questions.

Motion: The CHFA Senate supports the proposal from Communicative Disorders for a name change presuming an affirmative written consultation with Communication Studies. Motion carried. (MR, BP)

- b. Proposed change to PDA guidelines – After some initial discussion, senators were encouraged to consider the proposal for further discussion at a future meeting.
6. Dean's Remarks
 - a. Coming events
 - April 13 – CHFA Day – recruitment for Juniors
 - April 19-20 – CHFA Alumni Fellows Symposium – Approximately 40 alumni from different disciplines have been invited.
 - b. Major grant committee – Jim O'Loughlin is the chair of the committee. Major grants have been suspended this year so the guidelines can be re-written.
 - c. Recruitment Task Force – The Task Force is working with Admissions to get information on prospective students in three categories - admitted, inquiry, undecided. Dean Bubser will send nearly 700 letters to high school students who have inquired about CHFA programs. The department heads will be sending letters to admitted students.
 - d. Fund-raising priorities. A list of priorities has been developed, but needs to be expanded. Dean Bubser encouraged senators to think about appropriate projects to add to the list.
 - e. LAC courses – College Reading and Writing is taught to 1800 students annually. The college currently pays about \$250,000 to adjuncts in order to teach the course. Dean Bubser would like to go back to the LAC committee to ask them to exempt students who received a 25 or greater on their ACT score. The experiment which was run a couple of years ago cut the courses in half. Another solution could be the experimental 'writing intensive' courses running now. A similar situation exists in the Oral Communications course.
 7. The meeting was adjourned at 5:00 p.m. (PF, MR)

Respectfully submitted
Rita Harris