

CHFA Senate
October 2, 2006
Minutes 277

Present: Phil Fass, Deirdre Heistad, Bruce Plakke, Jesse Swan, Martie Reineke, Julie Husband, Reinhold Bubser, Leonard Curtis

1. Minutes #276 from September 18, 2006 were approved as presented. (PF, LC)
2. Award nomination clarifications
 - Regents Award for Faculty Excellence – nomination forms will be sent out soon. Nominations will be due to the CHFA Senate by October 25.
 - Other faculty awards - Information is online.
3. Announcements
 - Faculty Excellence Award presentation to Vince Gotera - Oct 3. He will receive a plaque and a check for \$500.
4. Curriculum discussion
 - Informational meeting will be held Thursday, October 5. Deirdre, Leonard and Julie will attend representing the CHFA Senate.
 - The senate discussed possible models for curricular review at the college level.
 - **Motion: The CHFA Senate will serve as the college curriculum committee, reviewing all college curriculum packages. (JH, LC) The motion passed.**
 - Deirdre will draft a letter to the CHFA Department Heads after the informational meeting with more instructions, notes about common problems with the packages, and a paragraph to remind departments that all packages must contain SOA information.
 - Martie can coordinate the packages for review by the SOA Committee.
 - Senators reviewed and revised a draft of the curriculum schedule.
 - **Motion: To approve the draft of the curriculum schedule as revised. (LC, MR) The motion passed.**
 - Dean Bubser will take the schedule to the Department Heads.
 - Changes in LAC courses will also need to go through the LAC committee.
 - Graduate packages will also go the Graduate College for review after the CHFA Senate approves them.
5. Dean's remarks
 - Recruitment - Dean Bubser has formed a task force to address recruitment in the college. Currently four department heads are serving on the task force. CHFA needs to recruit the best students to help make our programs excellent. Increased enrollments will validate that we have the best programs. Dean Bubser will share information from the task force as it develops.

- Centrality – A second task force of the Department Heads has been formed to look at centrality. Where are we as a college within the university? We want the university to be known for liberal arts instead of for education or business. We provide skills to live by instead of career training. The quality of the environment is important to retain business. We need to define centrality and be ready to defend it.
 - SOA – The college is expanding SOA to the graduate programs. The evaluation will be valuable to address program improvement, accreditation issues, program reviews, NCA-higher learning commission.
 - Secondary education – Jeff Copeland has been working to evaluate where the college is with regard to secondary education. It is important that we continue to provide the content information for secondary education majors in our college. CHFA needs to be sure to do our best for the teacher preparation courses.
 - Strategic conversation – Where should the college go? How do we relate to the university as a whole? We should be leaders.
 - Graduate student symposium – The English Department has taken the lead with a symposium last spring. Dean Bubser would like to see this extended to include other departments. The senate may be asked to participate as it should be a faculty driven endeavor.
 - The CHFA Alumni Advisory Group will be coming back to campus April 2007. Dean Bubser would like to have senate participation in the preparations for their visit. We can learn what our grads should be able to do and how to educate them with the best preparation possible.
6. The meeting was adjourned at 5:00 p.m. (PF, DH)

Respectfully submitted,

Rita Harris