

CHFA SENATE MEETING  
Monday, November 4, 2002  
Minutes 240

Present: Roy Behrens, Ronnie Bankston, Angela Burda, Susan Rochette-Crawley, Juan Carlos Castillo, Jack Graham, Harry Brod, Scott Nice, James Robinson

1. APPROVAL OF MINUTES (10-21-02)

Minutes #239 from the October 21, 2002 meeting were approved as presented.

2. ACCESS TO CHFA SENATE MATERIALS

Paper copies of meeting minutes will no longer be distributed. They are being sent electronically to all college faculty via departmental distribution lists. All CHFA faculty will receive an electronic copy of the agenda before each meeting. Chair Bankston will meet with Dean Lubker the week before each senate meeting to discuss the tentative agenda for the meeting. The CHFA Senate has a page on the CHFA website ([www.uni.edu/chfa/senate.htm](http://www.uni.edu/chfa/senate.htm)) containing agendas, minutes and the bylaws.

3. CURRICULUM SUBCOMMITTEE

Chair Bankston needs the name of the person representing each department on the Curriculum Subcommittee. Senators are to send the names via e-mail to him within the next 7-10 days. Curriculum forms will need to be completed on-line, but paper copies will be needed for the committee to review and approve.

4. CHFA REPRESENTATIVE TO OUTSTANDING TEACHING AND SERVICE AWARDS COMMITTEE

Three names were put forward as possible representatives to the Outstanding Teaching and Service Awards Committee. Chair Bankston will contact these people to find one of them willing to serve on the committee. If none are willing to serve, he will contact senators by e-mail for more suggestions.

5. OUTREACH – Tabled due to Dean Lubker's illness.

6. REGENT'S AWARD FOR EXCELLENCE COMMITTEE. Nominations were taken for the Regent's Award for Excellence in Teaching. After deliberations the Senate passed a motion to forward four names to the Provost's Office.

7. UNIVERSITY CALENDAR

Proposed changes to the university calendar were discussed. Senators presented various views on the effect the change would have on different departments. Chair Bankston will make some inquiries regarding questions raised during the discussion. The senate will discuss this issue again at the next meeting.

8. NEW BUSINESS

Senator Nice proposed the formation of a CHFA Community Group. It was the consensus of the Senate that they would like to see something on paper for consideration.

The next meeting will be November 18.

Bev Kopper will be at the Dec 2 meeting with an update of Liberal Arts Core.

The meeting was adjourned at 5:02 p.m.

Respectfully submitted,  
Rita Harris