

WELCOME TO COOPERATIVE EDUCATION

Preparing for a career in a competitive job market requires every advantage you can get. **COOPERATIVE EDUCATION** offers that advantage in a variety of ways. Benefits range from work experience, which you can list on your resume, to networking through contacts made on your co-op or internship. Other benefits can include pay, academic credit and the increased confidence and maturity that come from meeting the challenges of on-the-job experience.

Co-op is an educational program that helps you integrate academic study with work experience. To date, UNI students have participated in over 10,000 internships with income earned totaling over \$25,000,000.

Students participating in the program for co-op credit must meet the following qualifications:

STUDENT CLASSIFICATION: You must have sophomore, junior, senior or graduate classification at time of placement. Transfer students must have completed one semester at UNI prior to participating in the program. Graduate students must be officially accepted into a graduate program and have completed one semester at UNI.

GPA: Minimum 2.5 cumulative GPA is required. Some departments require a higher GPA and have other prerequisites.

DEPARTMENT REQUIREMENTS: The attached academic department requirement sheets identify specific requirements for gaining co-op credit. Most departments require that you be a declared major in their department. The lavender pages in this packet identify academic department requirements.

MINIMUM HOURS OF WORK: Positions must be at least 10 hours per week or as designated in the Department Requirements.

CREDIT: Co-op is more than a job. It can be an academic course. Credit is available for positions endorsed by the program. Eligibility for co-op credit is dependent upon meeting the requirements of the Co-op/Internship Program and the academic department granting the credit. ***Academic credit is optional unless required by the employer/organization providing the internship.***

The Cooperative Education/Internship Program offers two registration options:

1. Co-op credit which appears on your transcript and may count toward graduation requirements.
2. "0 Credit" transcript notation which does not count toward graduation requirements but may help you maintain full-time student status.

Cooperative Education/Internship Program
Career Services
University of Northern Iowa
Cedar Falls, IA 50614-0384
(319) 273-6041