

# HISTORY

History is the study of the social, cultural, political, and economic events of the past. A major in history prepares students for a variety of careers. Students following a history major develop oral and written communication skills, analytical skills, problem solving, well-rounded background, flexibility and adaptability, research and organization which are some of the qualifications and skills employers expect from employees in today's workplace.

## SELECTED RESOURCES FROM THE UNI CAREER SERVICES LIBRARY (CSL) \*\*\*

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*Careers for History Buffs & Others Who Learn from the Past*

*Great Jobs for History Majors*

*Top Careers for History Graduates*

*The History Internship Book-2008* (UNI students and faculty; Contact [UNI Career Services](#) for password)

*Opportunities in Social Science Careers*

*Opportunities in Museum Careers*

*The College Majors Handbook: The Actual Jobs, Earnings, and Trends for Graduates for 60 College Majors*

*Encyclopedia of Careers and Vocational Guidance*

\*\*\*The Career Services Library (CSL) is temporarily relocated in Rod Library, on the north side of the library's main floor near the Career Collection and north stairwell. Please contact [Career Services](#), 319-273-6857, if you have difficulty in finding any of the CSL resources.

## UNI LIBRARIES

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Use subject or keyword to search UNI libraries ([Career Services Library](#), [Rod Library](#), etc.) for information on specific occupations. Enter the career field followed by the phrase *vocational guidance*, e.g. *history - vocational guidance*. Other subject terms are: *career development, occupations, professions, job descriptions*.

## SEARCH THE INTERNET

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Use search engines or subject directories ([www.library.uni.edu/dbandcat/search.shtml](http://www.library.uni.edu/dbandcat/search.shtml)) to search the Internet. Use keywords such as the name of the field plus careers or jobs - e.g. *careers in history* or *history jobs*. Use phrases such as *what can I do with a major in ...* with the name of the field of interest - e.g. *what can I do with a major in history*. Look for categories such as *jobs* or *careers* in subject directories available on the Internet.

## SELECTED WEB SITES

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(NOTE: Links to non-UNI Internet sites are provided for your convenience and do not constitute an endorsement)

### EXPLORING CAREERS

UNI Career Services [www.uni.edu/careerservices/](http://www.uni.edu/careerservices/)

Career Exploration Resources [www.uni.edu/careerservices/students/explore/careerresources.html](http://www.uni.edu/careerservices/students/explore/careerresources.html)

Careers for Students of History [www.historians.org/pubs/careers/index.htm](http://www.historians.org/pubs/careers/index.htm)

Liberal Learning and the History Major [www.historians.org/pubs/Free/LiberalLearning.htm](http://www.historians.org/pubs/Free/LiberalLearning.htm)

Why Become a Historian? [www.historians.org/pubs/Free/why/blackeyintro.htm](http://www.historians.org/pubs/Free/why/blackeyintro.htm)

What Can I Do with a History Major? [www.library.csi.cuny.edu/dept/history/major.html](http://www.library.csi.cuny.edu/dept/history/major.html)

## **ASSOCIATIONS/ORGANIZATIONS**

American Historical Association [www.historians.org/](http://www.historians.org/)

American Association for State and Local History [www.aaslh.org/index.htm](http://www.aaslh.org/index.htm)

Association for Living History, Farm, and Agricultural Museums [www.alhfam.org/alhfam.jobs.html](http://www.alhfam.org/alhfam.jobs.html)

American Association of Museums [www.aam-us.org](http://www.aam-us.org)

Links for the History Profession from the Organization of American Historians [www.oah.org/announce/links.html](http://www.oah.org/announce/links.html)

Yahoo: Directory History-Associations [dir.yahoo.com/Arts/humanities/history/organizations/](http://dir.yahoo.com/Arts/humanities/history/organizations/)

Search for more Associations [www.asaecenter.org/Directories/AssociationSearch.cfm?navItemNumber=16581](http://www.asaecenter.org/Directories/AssociationSearch.cfm?navItemNumber=16581)

## **JOB HUNTING**

UNI Career Services: Find Employers and Jobs [www.uni.edu/careerservices/](http://www.uni.edu/careerservices/)

UNI CareerLink [www.uni.edu/careerservices/careerlink/](http://www.uni.edu/careerservices/careerlink/)

UNI Rod Library: Career Related Information and Job Banks [www.library.uni.edu/ris/career.shtml](http://www.library.uni.edu/ris/career.shtml)

Museum Employment Resource Center [www.museum-employment.com/](http://www.museum-employment.com/)

Association of Midwest Museums (click Jobs) [www.midwestmuseums.org/](http://www.midwestmuseums.org/)

MuseumStuff.com [www.museumstuff.com/professionals/jobs/index.html](http://www.museumstuff.com/professionals/jobs/index.html)

Museum Resources Online [www.algonquincollege.com/museum/jobres/index.html](http://www.algonquincollege.com/museum/jobres/index.html)

H-Net Job Guide for the Humanities and Social Sciences [www.h-net.org/jobs/](http://www.h-net.org/jobs/)

Public History Resource Center [www.publichistory.org/](http://www.publichistory.org/)

Government Employment [www.uni.edu/careerservices/government/index.html](http://www.uni.edu/careerservices/government/index.html)

## **POSSIBLE WORK SETTINGS AND EMPLOYERS**

(Some career options may require advanced degree)

- Advertising
- Antique Dealers
- Archives
- Banks & Investment Firms
- Broadcasting
- Bureau of the Census
- Business & Industry
- Campaigns
- Central Intelligence Agency
- Chambers of Commerce
- Communications-Media
- Corrections & Court Systems
- Department of State
- Educational Institutions
- Federal Bureau of Investigation
- Film Companies
- Federal Government Agencies
- Health and Human Services
- Historical Societies
- Housing & Community Development
- Insurance Companies
- Legislators
- Libraries
- Magazines and Newspapers
- Museums
- Nonprofit Foundations
- Paralegal Profession
- Parks & Recreation
- Peace Corps
- Police & Fire Protection
- Political Parties
- Public Interest Groups
- Public Relations Firms
- Publishing Companies
- Research Foundations
- Social & Welfare Services
- State and Local Governments
- Travel and tour Industry

## SELECTED ACTION VERBS FOR THE RESUME

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Accomplished	Counseled	Integrated	Motivated	Recorded	Suggested
Acted	Decided	invented	Observed	Reduced	Supervised
Adapted	Developed	Involved	Obtained	Reported	Supported
Advised	Directed edited	Joined	Operated	Represented	Surveyed
Aided	Established	Launched	Organized	Reviewed	Taught
Allocated	Evaluated	Learned	Outlined	Revised	Tested
Analyzed	Expanded	Led	Participated	Scheduled	Trained
Assisted	Facilitated	Located	Performed	Selected	Translated
Balanced	Generated	Made	Planned	Separated	Tutored
Began	Guided	Maintained	Prepared	Served	Updated used
Budgeted	Handled	Managed	Presented	Simplified	Utilized
Categorized	Implemented	Marketed	Prioritized	Sold	Verified
Collaborated	Improved	Matched	Produced	Solicited	Volunteered
Compiled	Increased	Measured	Programmed	Solved	
Completed	Initiated	Met	Provided	Sorted	
Contacted	Inquired	Modified	Publicized	Started	
Coordinated	Instructed insured	Monitored	Published	Studied	